



**Notice of a public meeting of  
Children, Education & Communities Policy & Scrutiny Committee**

**To:** Councillors Taylor (Chair), Fenton (Vice-Chair),  
S Barnes, Brooks, Crawshaw, Dew, Jackson and Hagon  
(Co-opted Statutory Member)

**Date:** Tuesday, 14 November 2017

**Time:** 5.30 pm

**Venue:** The Thornton Room - Ground Floor, West Offices (G039)

**AGENDA**

**1. Declarations of Interest**

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda

**2. Minutes** (Pages 1 - 10)

To approve and sign the minutes of the meeting held on 19 September 2017.

**3. Public Participation**

At this point in the meeting members of the public who have registered to speak can do so. The deadline for registering is **5.00pm on Monday, 13 November 2017**. Members of the public can speak on agenda items or matters within the remit of the committee.

To register to speak please contact the Democracy Officers for the meeting, on the details at the foot of the agenda.

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### **4. Scrutiny Report - Explore York Libraries and Archives** (Pages 11 - 30)

This report from Explore York Libraries and Archives service provides an update on the work of the service in its fourth year of operating independently, as at the end of October 2017.

### **5. Make It York Scrutiny Update** (Pages 31 - 48)

This report from Make It York (MIY) provides an update on the progress of MIY regarding the Service Level Agreement (SLA) with City of York Council.

### **6. Update on Implementation of Local Area Teams** (Pages 49 - 76)

This report provides a further update on the implementation of Local Area Teams and progress to date, following the last update to the Committee in March 2017.

### **7. School Improvement Update** (Pages 77 - 82)

This report provides information about schools' performance in the academic year 2016-17 and about the position of schools according to Ofsted inspection judgements as of 1 November 2017.

**8. Academisation, School Organisation and Place Planning Summary** (Pages 83 - 92)

This report provides an update on the conversion of schools in York to academies and on the council's work on school place planning.

**9. York Museums Trust (YMT) Scrutiny Review Update** (Pages 93 - 96)

This report sets out progress against the recommendation of the Scrutiny Review Task Group, in their report to the Learning and Culture Policy & Scrutiny Committee on 21 March 2016, regarding the future legal relationship between City of York Council and the YMT.

**10. Workplan 2017/18** (Pages 97 - 98)

Members are asked to consider the Committee's work plan for the 2017-18 municipal year.

**11. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officers

Catherine Clarke and Louise Cook (job share)

Contact details:

- Telephone – (01904) 551031
- Email [catherine.clarke@york.gov.uk](mailto:catherine.clarke@york.gov.uk) and [louise.cook@york.gov.uk](mailto:louise.cook@york.gov.uk)

(If contacting by email, please send to both Democracy Officers named above).

For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

**This information can be provided in your own language.**

**我們也用您們的語言提供這個信息 (Cantonese)**

**এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)**

**Ta informacja może być dostarczona w twoim (Polish)  
własnym języku.**

**Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)**

**یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)**

** (01904) 551550**

City of York Council

Committee Minutes

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Meeting	Children, Education & Communities Policy & Scrutiny Committee
Date	19 September 2017
Present	Councillors Taylor (Chair), Fenton (Vice-Chair), S Barnes, Brooks, Dew, Crawshaw and Dickinson
Apologies	Councillor Jackson and Mr Hagon

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## 9. **DECLARATIONS OF INTEREST**

Members were asked to declare, at this point in the meeting, any personal interests, not included on the Register of Interests, or any prejudicial or disclosable pecuniary interests they may have in respect of business on the agenda.

Cllr Crawshaw disclosed a personal non-prejudicial interest in various agenda items due to his partner working with Tees, Esk and Wear Valley NHS Foundation Trust.

Cllr S Barnes disclosed a personal non-prejudicial interest in agenda item 5 (30 Hours Childcare – Early Implementation Update) due him having a two-year-old daughter.

## 10. **MINUTES**

Resolved: That the minutes of the meeting of the Committee held on 05 July 2017 be approved as a correct record and then signed by the Chair.

## 11. **PUBLIC PARTICIPATION**

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme on general matters within the remit of the Children, Education & Communities Policy & Scrutiny Committee.

**12. 2017/18 FINANCE & PERFORMANCE FIRST QUARTER REPORT - CHILDREN, EDUCATION & COMMUNITIES**

Members considered a first quarter finance and performance report for 2017/18 for all of service areas within the remit of the committee. The Corporate Director of Children, Education & Communities and the Finance Manager for Adults, Children & Education were in attendance to provide an overview of the report and to answer Members' questions. They highlighted the overall overspend of over £300k which translated into 1.4% of the 2017/18 Projected Outturn Variation. It was also clarified that the fifth column of the table in Paragraph 2 of the report should be labelled as "Net Spend £000" instead of "Gross Spend £000".

Following Members' questions, the following was explained:

- The net projected underspend of £101k in Paragraph 10 of the report referred specifically to the vacancies within the Skills Team and not within the Schools Improvement Service. Staffing requirements within these areas would continue to be evaluated.
- The net projected underspend of £453k in Paragraph 7 of the report came from a specific grant (Dedicated Schools Grant) which meant that this money could not be used to reduce overspend in other areas.
- Although a considerable rise in the % of children becoming the subject of a Child Protection Plan for a second or subsequent time was reported, recent Ofsted inspection clarified that all the thresholds and criteria had been applied correctly and no children were 'in the wrong part of the system'.
- Although a negative trend in the % of Reception and Y6 children recorded as obese was noted, this was not significant across the City and additional school nurses were being recruited in order to improve this area.
- Attainment and progress outcomes in writing in KS1 and KS2 had increased, possibly due to implementation of the new programme. It was unclear whether the modification of the way the progress had been assessed had biased those results.
- The City of York Council (CYC) was obliged to write off school deficits for schools that had been required to convert to sponsored academy status.

Finally, Members queried why there was a steady decline in the % of working age population qualified to at least Level 2.

Resolved: That the report be noted.

Reason: To update the Committee on the latest financial and performance position for 2017/18.

Action Required

To provide more information on why there was a steady decline in the % of working age population qualified to at least Level 2. JS

**13. 30 HOURS CHILDCARE - EARLY IMPLEMENTATION UPDATE**

The Head of Childcare Strategy Service (CSS) attended the meeting to provide an update on the early implementation of the new statutory entitlement for 30 Hours Childcare for Working Families. The Chair commended the CSS team for their work, and in response to Members' questions, the following was clarified:

- The team continued to challenge the Department for Education to ensure that the implementation of the provision for 3 and 4-year-olds was not at the expense of younger and disadvantaged children. In-depth surveys with the providers were being conducted on this topic. The number of 2-year-olds benefitting from the extended hours had increased in 2017.
- The CSS welcomed further scrutiny into closing the attainment gaps and improving outcomes for young children and further information on this matter would be provided in future meetings.
- The views on benefits of longer hours for children with Special Educational Needs and Disabilities (SEND) varied and significant discussions with the providers had been held on that matter. There were providers who excelled in this area; more information would be provided to the Committee in due course.
- The single rate of £4 an hour for all provider types plus a 40p an hour deprivation supplement would remain the same for the following two years.

- It was too early to judge whether the out-of-school clubs could be more accessible for non-eligible children.
- The small number of out-of-school clubs participating in the project ensured that the trial was efficient and manageable; there was potential to recruit more clubs in the future.
- The issue with smaller providers not having capacity for charging for other services due to introduction of the 30 Hours Childcare was acknowledged. Nonetheless, all the providers agreed to work with the team on those conditions.
- Feedback on the confusing naming of the project (30 Hours **Free** Childcare) had been given to Government.

Members queried how the statistics on the % of SEND and Pupil Premium (PP) children using extended hours compared with the overall SEND and PP profile.

Resolved: That the report be noted.

Reason: To update the Committee on the implementation of a new statutory entitlement for 30 Hours Childcare for Working Families.

Action Required

To provide information on how the statistics on the % of SEND and Pupil Premium (PP) children using extended hours compared with the overall SEND and PP profile.

BM

**14. BI-ANNUAL SAFEGUARDING UPDATE**

Members considered a report that updated the Committee on key local and national safeguarding developments since January 2017. The Assistant Director for Children's Specialist Services drew Members' attention to the 2016 Ofsted inspection of services' results, focusing on its positive aspects such as the leadership approach, voice of children and adoption procedures as well as on room for improvement in the areas of contingency planning and emotional & mental health focus. It was clarified that the services participated in numerous evaluation initiatives which included a regional self-evaluation process comprising 15 Local Authorities in Yorkshire, Children Safeguarding Board



inspections, independent reviewing arrangements and further SEND inspections scheduled within a year, which gave reassurance in relation to the high-quality of services following the recent team restructuring. The results of these evaluations would be fed back to the Committee. Finally, it was emphasised that the team was pro-actively reaching out to young people in order to inform them about their rights and entitlements.

Members expressed their concerns about the results of the U Matter 2017 survey indicating that 33% of children felt that the overall preparation they had for leaving care had been not good/poor; it was acknowledged that this was often due to the reactive nature of children's decision to leave care. It was also explained that a new system had been introduced where children who were re-classified no longer needed to change their social worker, although it was sometimes still difficult for them to build relationships with just one social worker due to issues such as part-time work and job-share arrangements.

Following a Member's question on the representativeness of the sample within the U Matter Survey, it was clarified that it was broadly in line with the overall profile although children from non-residential areas were often less willing to respond to surveys.

Resolved: (i) That the contents of the report be noted.

(ii) That bi-annual safeguarding and children's social care service updates continue to be received by the Committee.

Reason: To allow Members to be fully informed on key children's safeguarding issues in York and to support Member challenge in this area.

**15. YORK LEARNING - UPDATE AND PROGRESS REPORT 2016/17**

The Head of York Learning provided an overview of the end of academic year performance and data for York Learning. He explained that the progress on the Strategic Service Plan with

actions for the 2016/17 academic year had been provided as per Members' request. He also clarified the following:

- The last bullet point in Paragraph 5 should read: "Comment on the issues identified for the new academic year in paragraph **12**";
- The word "passported" in Paragraph 6 should be replaced with "subcontracted";
- The new partnership organisation, Toolbox, had recently been added to the partnership agreement (Paragraph 6).

Members' attention was drawn to the summary of the draft self-assessment judgement that York Learning had undertaken for 2016/17. It was pointed out that full-time NHS programmes to support the most vulnerable people across the City were well developed and good progression on other programmes such as counselling and modern foreign languages had been achieved. The Head of York Learning explained that the apprenticeship achievement was below minimum standards; this was attributed to the legacy issues such as the small number of learners and the local apprenticeship sectors being tough, with high staff turnaround rates.

Members sought clarification on a number of issues and the following was confirmed:

- The provision for learners who did not pass their GCSE English and Maths exams consisted of a one-year-long full-time course.
- The target for learners achieving a GCSE Maths was substantially exceeded (58 learners vs. the target of 38).
- The "Making the most of your money" project attracted individuals who could not be effectively supported by the team (i.e. individuals requiring more in-depth support) which resulted in the decision to withdraw from that subcontracted project.
- The fact that adults seeking opportunities to access learning needed to present proof of actively looking for work in order to be eligible could have contributed to the decrease in the overall interest in the provision, particularly at Level 2. However, there was an increased interest in enrolment in loan-funded Level 3 and 4 programmes which could be attributed to the opportunity of receiving a vocational qualification without the need to follow the rigorous criteria of other programmes such as apprenticeships.

- ICT enrolment targets were difficult to achieve. There was an interest within the younger generation but these courses could not always be funded; older people were often not able to afford them.

Members discussed the possible reasons why the service's success rates for apprenticeship were falling below minimum standards. It was explained that if 40% of the overall cohort were below standards, the whole cohort was judged to be below standards. It was added that York provided many health, social care and childcare courses which attracted people with low qualifications, for which the outcomes and retention rates were low nationally. It was also pointed out that it was not possible to change the CYC apprenticeship focus in York because specialist courses such as building or business administration were provided by colleges or private companies and CYC did not have facilities or expertise to implement such programmes.

- Resolved:
- (i) That the report and the initial findings of the service's self-assessment be noted.
  - (ii) That the opportunities and threats for the service identified within the latest Strategic Plan for 2017/18 be noted.
  - (iii) That the issues identified for the new academic year in Paragraph 8 be commented on in advance of the strategic plan being signed off by the Executive Member.

Reason: To help monitor the service and guide and challenge managers to ensure robust and accountable governance arrangements.

## 16. **PRESENTATION ON THE VISION FOR THE CITY'S LIBRARY SERVICE**

The Assistant Director for Communities and Equalities was in attendance to deliver a presentation (attached to the minutes) on the vision for the City's Library Service. He focused on the context of the project and outlined the milestones, including a

public consultation and a comprehensive statement of needs. It was explained that the overall vision was centred on learning and opportunity for all, which was in line with the ambition for public libraries in England. It was noted that:

- Explore York displayed strong performance despite being in the bottom third in terms of funding received;
- Co-location of services i.e. using the libraries as 'one-stop shops' was not being considered as this would not be in line with the overall vision of high-quality use of spaces.

Members discussed the need for comprehensive public consultation to be undertaken before implementation of any changes, emphasising that the project might raise some fears among residents that their local libraries could be closed. It was also noted that the location of the Tier Two Explore Libraries could be contested by some members of the public.

In regard to the planned consultation, Members expressed an interest in being consulted on the questions before they were agreed. Recognising the current demographic of library users, Members agreed that the consultation should be as broad as possible including not only regular users but less frequent users such as families with young children, young people as well as residents between 20 and 40 years old. Members agreed the best way to achieve a wide spectrum of responses would be to consult those groups by different mediums as well as to widely publicise the consultation. They also agreed that the timing of the consultation would be crucial to the likely response rates. Finally, Members questioned whether the vision outlined in the presentation would be fully supported given the amount of capita it required.

- Resolved:
- i) That the presentation on the Vision for the City's Library Service be noted and the Vision be updated in light of Committee's advice.
  - ii) That the Committee Members be consulted on the draft consultation questions before they are agreed
  - iii) That early publicity of the forthcoming libraries consultation be undertaken to take account of the Christmas period

Reason: So that the Vision may be updated before going out to the public consultation.

Action Required

1. The early publicity of the forthcoming libraries' consultation shall be undertaken. CC
2. Members shall oversee the questions to be asked as part of the consultation process. CC

**17. UPDATE ON IMPLEMENTATION OF RECOMMENDATIONS FROM PREVIOUSLY COMPLETED 'WARD FUNDING' AND 'PLAY OPPORTUNITIES' SCRUTINY REVIEWS**

The Scrutiny Officer provided Members with their first update on the implementation of the approved recommendations arising from the two previously completed scrutiny reviews. Members were asked to sign off the recommendations that were fully implemented.

Members agreed to sign off a number of the Ward Funding Review recommendations, but agreed that Recommendation iii) should remain outstanding as the necessary work was still being progressed.

In regard to the Play Opportunities recommendations, Members requested an update on the capital programme be added to their workplan.

- Resolved:
- i) That the contents of the report be noted.
  - ii) That the Ward Funding Review recommendations i, ii, and vi-vii be signed off as fully implemented
  - iii) That all the Play Opportunities review recommendations remained outstanding
  - iv) That a further update on all outstanding recommendation be provided in six months.

Reason: To raise awareness of those recommendations which are still to be fully implemented.

**18. WORK PLAN 2017-18**

Members considered the Committee's work plan for the 2017/18 municipal year. The Scrutiny Officer confirmed that a bi-annual update from Make it York would be received by the Committee in November 2017 and May 2018, and that the Managing Director from Make it York would attend the November meeting only.

Members discussed undertaking a review of children's emotional health and wellbeing and agreed to hold an informal meeting in early December to receive an overview briefing to inform the remit of the topic. It was agreed the Committee would agree the scope of the review at its formal meeting in January 2018.

The Scrutiny Officer was tasked with finding an appropriate date.

Members also queried whether a review on school attendance was required and Officers confirmed that there were no specific associated issues that would benefit from a scrutiny review and therefore suggested this be removed from the workplan.

Resolved: That the work plan be approved subject to the above amendments and additions.

Reason: To keep the Committee's work plan updated.

Cllr D Taylor, Chair

[The meeting started at 5:30pm and finished at 8:35pm].

## **Scrutiny Report – Explore York Libraries and Archives**

October 2017

Explore's vision is:

*“To enable everyone to lead fuller, more connected and engaged lives”*

Our key objectives in delivering that vision are:

- To be a strong and sustainable organisation
- To share the joy of reading with everyone
- To be the focal point of communities, building resilience and engagement
- To contribute to everyone's health and wellbeing
- To be places of learning, creativity and discovery

This is our fourth financial year operating independently and we continue to grow and develop. We are looking very much at the future at this critical stage in the contract, planning how York's libraries and archives continue to deliver excellence for good value. To put that into context, our overall cost per visit in 16/17 was £1.97, making us one of the very cheapest services comparatively (CIPFA figures). In 15/16 only two services were cheaper. We are only able to deliver the range of services we do because of our wonderful staff and the support that we get from our communities.

### **Strong and Sustainable Organisation**

#### **Performance**

We have done a large piece of work that covers all of our performance to gain a picture of how Explore measures up against national trends etc. This was shown to Scrutiny in September and will be available to the public as part of the forthcoming CYC public consultation on libraries.

We have also produced a booklet using infographics to provide a picture of performance in 16/17 (annex 1)

## **Digital by Default**

Following our digital by default policy, we have moved to email only overdue notices. This reduces the amount we were spending on postage and paper etc. We have stepped up promoting ways to renew books at the same time to reduce the number of overdue notices. We also send overdue notices (messages by text a few days before the book's due date) to remind people to renew or return their books.

## **General Data Protection Regulation (GDPR)**

We are preparing for the new GDPR coming into force. We take this very seriously and are training our Chief Operating Officer in depth on the new legislation.

## **Finance**

Over the last six months, we have installed EPOS tills (electronic point of sale). These link to a website giving us up to the minute information about transactions in our reading cafes and libraries. They also allow us to monitor stock levels so we can minimise waste.

We have also set up a funding pipeline spreadsheet to monitor all external funding. It allows us to see at a glance how much we have and what we are applying for.

We are further developing our growth plan – looking at different finance options and business development opportunities.

## **Governance**

Our new Executive Assistant is improving and strengthening our governance. She is working on our website and communication with our Community Members as well as supporting the Board and Management Team. We are working towards Customer Service Excellence accreditation and Investing in Volunteers accreditation. These standards will allow us to best demonstrate how we put people at the heart of everything we do.

We are just about to submit our Archives Accreditation for assessment, which will show the value we place on managing the City of York Archive.



## **Workforce Development**

We have now completed one full staff survey on wellbeing, followed up by two “pulse” surveys (asking a small number of questions). It was run by CYC’s Workforce Development Unit to ensure confidentiality and anonymity as we wanted staff to answer truthfully. Nigel Burchell and his team have made a significant difference to this work, advising us and helping us to interpret the results.

### **Highlights**

- 70% are satisfied with their job
- 79% feel happy when they are at work
- 68% enjoy the work they do
- 71% are proud to work for Explore
- 94% feel their job is worthwhile

There were also issues with stress and frustration which we wanted to unpick, so our Staff Advisory Group (StAG), undertook further consultation with staff through holding drop in workshops to delve into how we can improve. What would make a difference to them. An action plan was developed so staff can clearly see that action is following. It was very important to us that there is a visible path from survey to action. StAG is made up of staff on a voluntary basis as well as our Staff Director who provides a direct link into the Board.

### **Relevance of libraries in the 21<sup>st</sup> century**

When the Town Clerk opened the new York Library in 1927, he said that it was for “the rooting out of all ignorance”. 90 years on, we might phrase that a little differently, but the role of libraries is essentially the same it has ever been. The technology changes but the purpose remains.

The internet has been hailed as the answer to all things, everyone now has access to all knowledge and information and libraries can slowly fade away.

The last few years have shown how wrong this assumption was. Information can be and is misrepresented, inaccurate and selective. “Fake news” is now Collins’ word of the year. The big tech companies are under intense scrutiny and people are being given the right to be

forgotten. There are many opportunistic websites out there seeking to maximise traffic or spread falsehood by passing off fictitious stories as new reports. There is so much information out there it is becoming very difficult to know whether what you are looking at can be relied upon. The internet gives you 100,000 answers, a librarian will help you to find you the right one.

More and more information on the internet is disappearing behind a paywall. Libraries work together to negotiate national licences for this, so everyone gets equal access. We constantly review websites to recommend ones that provide reliable information – nowhere is this more important than in health.

Libraries stand for impartial, equal access for everyone, not just those who can pay. Our pcs are used everyday by people who don't have them at home, they allow people to apply for jobs, benefits, passports, learn, contact families and friends etc.

Our statistics show that we are used by all ages for many different reasons, books remain at the heart of what we do, but they are now in a range of formats to suit individual need – ebook, audio download, large print etc. Being the focus of communities is also in the DNA of libraries – safe, impartial spaces where everyone is welcome, where they can take part in our services or just spend time. There are so few of these places now, libraries are the only ones that welcome everyone equally.

But increasingly, as well as providing access to knowledge, libraries are becoming involved in supporting the creation and sharing of knowledge and ideas. Our Arts Council project, Explore Labs, is allowing us to experiment with new technology and deliver new services e.g 3D printing – allowing everyone access to this new product, maker spaces – where people can gather to create, design, invent and learn.

## **Cataloguing**

It has been a very successful year in the Archive, progressing the backlog of cataloguing, making more collections accessible.

- 10,000 journal index entries to the catalogue opening up our journal collection for researchers e.g Dalesman, Yorkshire Life, Yorkshire Ridings Magazine
- 654 onsite archive encounters in Quarter 2, including 132 archive research visits and 188 offsite encounters. This is a 38% increase

in overall onsite encounters in the same period last year and a 15% increase in archive researchers over the same period

- Staff have retrieved 446 more documents in 17/18 to date than they did in the whole of 16/17
- 28 boxes of local history pamphlets have been catalogued by volunteers, increasing access to this collection

## **Volunteers in the archives**

In the last quarter we have had volunteers from a variety of places and for a number of reasons

- 26 archives support volunteers and 4 family history buddies supporting the front line ALH service
- 8 working on the Hugh Murray collection
- 1 digitisation volunteer working on a personal archive collection
- 2 working on our historic Coroner's files
- 2 from Askham Grange – 1 working on the Civil Defence files and 1 working on Architects and Engineers drawings
- 1 working on the records of Nunthorpe Grammar School
- 2 from Blueberry Academy on their placement programme
- 2 remote volunteers researching the history of women's suffrage in York
- 1 researching the men listed in the Chocolate Letters collection
- 4 working on a pilot project for our Architects and Engineers drawings
- 23 supporting the Past Caring? Project

One important project is the **Architects and Engineers Plans collection**. This serves as an example of the sort of work our archivists are doing to improve access to the City Archive. The records in this collection are many and varied and still of use to engineering and building projects as well as of intrinsic value due to the historic nature of the buildings and the story they tell about York.

This is a very large collection and is currently not catalogued and so access to the plans for council workers is limited. These records are still much needed in projects across the city and to have them catalogued and accessible would save the council both money and time. We are working with the council department on a pilot to assess the likely cost of

cataloguing the whole collection with a view to applying for funding to achieve this. Volunteers are key to helping us untangle this important resource.

The volunteers worked for 10 weeks on the cataloguing of the flat and rolled plans, splitting their time evenly between plan types. Flat plans are housed in the plan chests on site at York Explore and the rolled plans are housed in crates and were recalled from Deepstore for the purposes of the pilot. The purpose of the pilot was to collect information related to the listing, staffing and handling of the plans that will inform how we prioritise and approach the greater project.

Catriona has had a total of 5 volunteers, three volunteers are pursuing careers as archivists, one is doing a PhD in York and this work is informing her research. One volunteer is on a placement from HMP Askham Grange. For the final 5 weeks of the project she also had a volunteer from the Blueberry Academy (who provide specialist support and job coaching for young adults with a range of special educational needs). He has been carrying on with the listing of the flat plans while the others moved onto the rolled plans. Two work experience students also worked on the flat plans for a day and Catriona will continue to work through the remaining drawers with placement students and volunteers until they are all listed.

Some members of the Architects and Engineers project advisory group have had a chance to see the work in progress, including Nick Beilby, and Gary Frost and Andy Willison from City of York Council. Catriona has conducted a preliminary analysis of the findings and has been able to extract some key data related to the number of flat and rolled plans an individual can process per hour, number of plans typically in roll, number of rolls in crates, material type, handling, equipment required etc. There is more analysis of this data to do so that we can identify an appropriate funding stream for this project. It is clear that it will be a very time consuming project, particularly when it comes to the rolled plans.

We will need a dedicated space, a dedicated project archivist and a dedicated team of volunteers. Having worked on this project with a wide range of volunteers of different age groups and backgrounds it is clear that, once the method is established, the task of cataloguing the material should be quite straight forward, as the process is quite prescriptive and c.95% of the plans clearly feature all the information needed for cataloguing purposes. The next step is to identify an appropriate funding body.

Findings: Examples of plans in the collection of flat plans:

- 137 plans relating to the Guildhall 1870s – 1970s
- 18 plans relating to the School of Art
- 63 Plans relating to York Theatre Royal 1821 – 1922
- 70 plans for Municipal Offices 1888 - 1908
- 31 plans for the Mansion House 1870s/1880s
- 8 plans for Lendal Bridge 1874 - 1974
- Site plans for new streets
- Proposed improvements in Goodramgate and Gillygate – 1960s and 1970s
- Individual houses and shops
- York City Gaol 1864

Findings: Examples of plans in the collection of rolled plans:

- York City Fever Hospital 1928
- Water Lane Housing Estate 1936
- City of York - 9" Sewer from 2nd Manhole in Acomb Branch Sewer, to Hobmoor Place. 1933
- Proposed improvement to island Tower Street
- Ring Road 1929
- York City Asylum 1901
- York City Electricity Works - Foundations to New Boilers etc.
- City of York Proposed Improvement – Fishergate, Bishopgate St
- Proposed sewers at Malton Road and Whitby Avenue
- Floor Plan of the Small Pox Bungalow, Huntington

## **90<sup>th</sup> Birthday celebrations**

York Explore celebrated its 90<sup>th</sup> birthday on 23<sup>rd</sup> September with a day of activity. There were a number of artists in residence to work with the public as well as digital makers – there was a range of exciting things to try out such as a potato synthesizer and a 3D printer One of our archivists brought her harp in and as well as playing it, let children have a go. We are planning to hold some music evenings in York Explore Marriott Room in the new year.

We launched our appeal of “90 for 90”. York is an exciting, digitally-creative and imaginative city. By giving everyone access to opportunities

that spark imaginations, somewhere to dream, to discover and to experiment, we can create our own home-grown hotbed of talent.

Your donation could spark a child living in poverty to go to university. It could help a disabled person discover a hidden talent for art. Or it could help an older person to unlock a new world of digital opportunities. With your help we can shape a unique and vibrant future for York.

So we are encouraging everyone to give us 90 minutes volunteering or 90p (or more) donation. We are contacting businesses asking them to donate £90 to the appeal. All businesses that contribute will have their names on a piece of art in York Explore as well as on the website to show their support. We are getting a very favourable response to this and would urge everyone to donate their time or their money – or both! This will run over the next 3 months. <https://www.exploreyork.org.uk/90-for-90-pledge/>

### **Share the joy of reading**

The 2017 Big City Read book is *To Catch a Rabbit* by Helen Cadbury. Sadly, Helen passed away earlier this year, but it was her wish that we carry on and so we are dedicating the programme to her incredibly rich contribution to York and to literature. Her third book will be published in November. We would like to extend our thanks and sympathy to her family who have been so generous with their time.

The programme of events is as wonderful as ever, our Reading Development Librarian Wendy Kent has worked so hard to create a mix of events for all ages. It will close on 10<sup>th</sup> November. 5,000 books were given out and they went so quickly, it has been a very popular book. We gave out books at Tesco, Railway Station, West Offices, City Screen, Job Centre Plus and Theatre Royal as well as all our libraries. We estimate that the Big City Read reaches about 20,000 people across the city every year. It has proven to be such a good way to get people enjoying reading and discovering new authors.

For the first time we were able to include ebooks and audio downloads of the book – improving accessibility for everyone

**Reading Ahead** is a programme that encourages people who struggle with reading to discover the joy that comes with it. We worked with Tesco Union representatives and York Learning tutors

Our **Summer Reading Challenge** – Animal Agents was very popular, with 3,731 children taking part over the summer vacation. Acomb Primary School won the School Cup for the second year in a row – they had X % completion. It is so good to see the commitment from the teachers to bring children and reading together. Enjoying reading is proven to help with school attainment. Here are a couple of quotes from parents

*“Both my children have thoroughly enjoyed this challenge. It has encouraged us to use the library and really motivated my younger daughter (who is yet to really understand getting lost in a book and reading for pleasure) to enjoy reading over the summer holidays. Top marks to the wonderful staff who have listened to them both. They are always so patient and enquiring. Many thanks!”*

*“Brilliant, never done it before and it meant my child went up a reading level when returning to school in September. Usually a nightmare to get him to read to me but he went along with it for the prizes. Thank you!”*

We just love hearing children talking about what they have read and helping them to choose what to read next. The summer is always a joyous time. We held a celebration Sunday with author and illustrator Kate Pankhurst with lots of cake and prizes.

Next year will be 100 years of the Beano, and they are joining with libraries to celebrate – so get your black and red striped jumpers out!!  
Book gifting

**Jump into a Story** was a 3 year project with Mud Pie Arts and Arts Council funded to improve staff's storytelling skills. It took place at Acomb, Tang Hall and York Explore. Staff have really enjoyed taking part and the quality of our storytimes has improved, sharing language and words on the page.

Over the 3 years we have worked with 20 different artists delivering 187 sessions with just under 2,000 children taking part.

We are now working with Mud Pie Arts to develop a project around storytelling and our archive – telling stories from York that can be very local for children to understand more about where they live. It is a great pleasure and privilege working with Mud Pie Arts and we hope the partnership continues into the future.

## **Focal point of communities**

### **Haxby Mobile**

The new mobile is delivering the service from 4 key sites in Haxby and Wigginton. Usage is about 75% of when it was in the building, so staff are working hard to minimise the impact of not having a static base. We continue to work with the Memorial Hall and council on a longer term solution.

### **New Earswick Gateway**

Work is continuing on the redevelopment of the Folk Hall in New Earswick and we are working with Joseph Rowntree Housing Trust to jointly create an exciting vision for the library moving to the Folk Hall. We are weaving our provision into the whole building in a new way to deliver library and archive services. We are expecting to move the library from the school in Spring 2018.

### **Burnholme Explore Centre**

Work is also progressing well at Burnholme and the move of Tang Hall Library will happen in Spring 2018. We are working with a number of partners to deliver a vibrant building that is accessible to all with lots of events and activities happening as well as a 21<sup>st</sup> century library and archive service.

We are working in partnership with Joseph Rowntree Housing Trust and the Rowntree Society to submit a bid for funding to celebrate the innovative social housing projects that New Earswick and Tang Hall were. 2019 will be the centenary of work on Tang Hall beginning with a vision of new homes for returning soldiers.

## **Contribute to everyone's health and wellbeing**

**Social Prescribing** - In July we launched the fourth **Books on Prescription** scheme for long term health conditions. The other schemes are for mental health, young people's mental health and dementia. The books are available to borrow from libraries or through prescriptions by healthcare professionals. We work with the Clinical Commissioning Group (CCG) to ensure that the books reach everyone who may benefit.



## **Partnership at 30 Clarence Street**

30 Clarence Street is a multi-partner shared venue providing a range of support for vulnerable people. This ranges from support for Young People aged 16 – 25 through a drop-in information and signposting service, counselling and support. Adult mental health recovery service, providing support, advice and guidance. A new service for those in mental health crisis will be introduced before the end of the year – this is focused on providing an evening and weekend drop-in support service, with the intention of reducing the impact on A & E. We provide a range of books in the reading cafe to support health and wellbeing, including the Books on Prescription schemes.

We attend a monthly operational meeting with partner leads which is useful to keep up to date with new initiatives and for sharing the Explore offer.

## **Past Caring?**

We have now just passed the halfway mark of our two-year project. Currently, Julie-Ann is working on the arrangement and cataloguing of Work Packages 2 and 3 (the healthcare records).

In the last three months Julie-Ann has completed the comprehensive scoping and survey of material in Work Packages 2 and 3, which includes the records of the Improvement Commissioners (see image right), the Medical Officer of Health and the Department of Health, and the Department of Environmental Health (1850s-1970s). This survey revealed that 352 boxes of records, 148 volumes, 95 separate loose plans, and 9 boxes of glass plate negatives and photographs are in scope for the healthcare collections. Included in this, are eight boxes of water damaged material that will need specialist attention from our conservator.

The amount of material identified is approximately 20 per cent more than indicated in the original consultant's report – which relied on a sample of records only. In addition there is a greater diversity of record formats than initially indicated. In order to deal with these issues and maintain our project schedule, we have recruited and trained 11 volunteers who will be helping the Project Archivist list and repackage the records.

To date, the Project Archivist has catalogued the records of the Improvement Commissioners, the mental health records, and is currently

working on the main series of records from the Department of Health. This cataloguing work is revealing the enormous research potential of these collections, which deal with issues such as maternal and child health, health education, slum clearances and overcrowding, prevention of infectious diseases, and environmental health. Over the coming months the team will be working with higher education institutions, community groups, and members of the project advisory board to promote these collections to both local and international audiences.

On 2<sup>nd</sup> October the Past Caring Team also welcomed an additional member, our Erasmus trainee from the University of Valladolid in Spain. Carlos will be with us for three months and will be assisting with the cataloguing and conservation strands of the project. He plans to pursue a career in archives, so this is a fantastic opportunity for him to experience all aspects of archive work.

## **Places of learning, creativity and discovery**

### **Engaging with children and young people in the archives**

We are delivering innovative archive practice with our work in this area. It is wonderful to see young children on the floor in the archive reading room, learning about the history of York and engaging with original documents.

### **2017 Summer Reading Challenge animation workshop**

Following on from the success of last year's Hunt collection-inspired animation workshop, this year we decided to celebrate the September anniversary of the library's opening 90 years ago. We were initially concerned that the collection would not have the immediate visual impact as the Hunt collection with its famous faces, but the children loved comparing the photographs of the building and the staff to those of the present day and were amused by the rules of the library, some of which were very much of the time. The parents of the children also had the opportunity to see some of the treasures from the archive when they came dropped into the workshop half way through and the archive features strongly in both of the final animations.

### **History Agents**

As part of the Big City Read, we invited children aged 4 to 12 to become archives detectives for the day. They had the rare opportunity to follow hidden clues and go behind the scenes in the archive store to find a treasure from each century represented in our collections. From Henry

It's 1155 charter 18<sup>th</sup> Century Astronomical journals through to today's newspaper, the children learned about the history of their own city, the importance of archives and their role in the creation and care of archives of the future. By the end of the session they had also created a timeline of treasures from 1155 to the present day in the archives reading room.

## **Digital Inclusion**

**Muse Hack** is a digital making & music technology project for young people aged 10-14 working in collaboration with professional artists and digital makers. There have been 10 workshops so far. The outcomes from this are:

- Participants show an increase in digital making skills including coding, 3D printing, using interactive circuit boards, aduinos, breadboards, LED lights
- Parent's feedback is extremely positive, especially regarding artists/digital makers' facilitation and the opportunity for young people to work with professionals. They would like more opportunities
- Increase in artists' digital making skills and knowledge. We have a considerable amount of creative digital making ideas we are exploring
- Provided artist development opportunities within library environment which is leading towards other workshops and projects with other organisations
- Increase in awareness of digital making at York Explore through the project workshops, publicity and promotion and pop up makerspace for Summer Reading challenge
- Increase in artists' involvement and engagement at York Explore and awareness, understanding and knowledge of the potential for creative output for artists
- Positive change in perceptions, attitude and awareness of libraries
- Increase in staff learning and development in digital making and working collaboratively with artists and digital makers
- We will be setting up a Muse Hack digital making club for young people

## **Lending technology**

As well as providing training and support, we are experimenting with lending different sorts of technology to see how, by making it easy to get hold of, that might work to encourage people to be more adventurous.

### **Micro:Bit lending**

A Micro:Bit is a tiny, programmable computer. We have secured 50 of them and will be lending them to people. This will allow us to provide the technology required to explore coding and hack projects within people's own homes. We will provide support via Explore Labs sessions, Hack Camps etc. We feel that whilst it's important to include coding as part of our internal offer, it's also vital that people can access the technology in their own time and environments. People who become familiar with this technology will provide essential resources and support in future projects, including the work we intend to do with VR and AR. It's all about progression and harnessing talent.

### **Tablet lending**

We are conducting a pilot in partnership Joseph Rowntree Housing Trust (JRHT) and the events coordinator at Red Lodge (an elderly people's care home) in New Earswick to lend tablets to residents to help them get used to mobile technology, online resources, touchscreens and e-reading. As well as lending out twenty tablets, we'll be hosting regular support sessions to help the residents understand the technology further.

### **Printing in Libraries**

We have been working on replacing the public printers at all libraries, as our previous estate was getting very old and causing complaints. We have completed the roll-out of replacement printers at the Gateways. For the Explore Centres, we're investing in a much more sophisticated solution with additional functionality: self-payment, printing from wifi and home computers, and managed scanning and photocopying. This means no more wasted printing not being picked up and all printing being paid for. It will reduce waste and increase income.

We have trialled this at Acomb Explore and take up has increased, especially from WiFi. With so many people bringing their own devices now, it has become essential to provide a way for them to print. Increasingly, we are finding that people don't have their own printers at home and yet there are still many tickets, forms etc that need to be printed.

## **Looking ahead**

We are working on our business growth plan and looking ahead to the next ten years. The public consultation will give us a real insight into how York's population use and value their libraries.

We are also continuing to work with Optimo (the four library mutuals) to explore ways of working together beyond delivering Masterclasses for the DDCMS. We see much potential in partnership.

Annex 1 16/17 booklet

Annex 2 List of archives accessioned

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# explore

Libraries and Archives

Enabling everyone  
to lead fuller,  
more engaged and  
connected lives

## IN THE LAST YEAR...



**1,025,480 people**

visited Explore Libraries and Archives,  
that's **2,825** visits each day.

We held  
**2,616 events:**  
author talks,  
family days,  
health  
information  
and more



**222,761 books**

available to read including ebooks, local history and music scores.



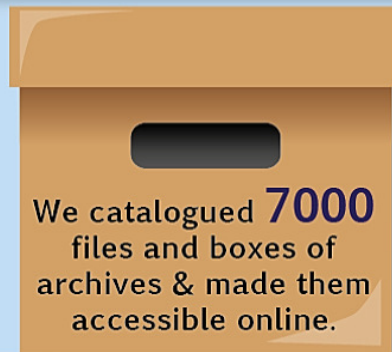
People of all ages borrowed  
**2,205 books** every day.  
That's **800,300** for the whole year.



We supported  
**140** Reading Groups.

**4,021 children**

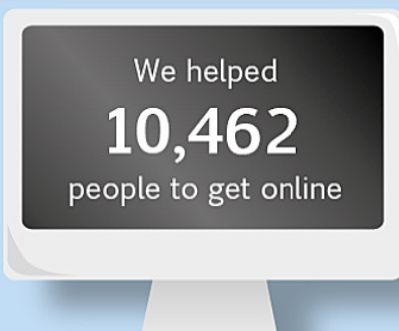
children joined in the Summer Reading Challenge



**172,548**

Genealogy searches on Ancestry

or **475** each day.



Explore volunteers gave  
**20,374 hours** of their time

Explore Libraries and Archives costs each resident just

**19.4p** per week



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Annex 2 Scrutiny October 2017

## Collections made accessible in Q2 2017

### Community collections catalogued and available

- York Against the Iraq War (ATW)
- Papers of T C Benfield (BFD)
- Bootham Bowling Club (BOC)
- Business correspondence relating to Batavia, Java (BTV)
- York Guild of Building (BUI)
- Company of Butchers of the City of York (BUT)
- York Celebrations Choir (CHO)
- Catholic Marriage Advisory Council (York) (CMA)
- York Collegiate School (COL)
- Dringhouses Parish Council (DRP)
- Enclosure awards (ENC)
- Additional accruals to the Ephemera collection (EPH)
- Electric Theatre, Fossgate (FOS)
- The Elizabeth Fry Memorial Trust (FRY)
- York Family Service Unit (FSU)
- Accrual to the Friends of York Art Gallery (GAL)
- Walter Harbottle, undertaker, joiner and wheelwright (HBT)
- Papers of G Hemingway (HEM)
- Home-Start York (HSY)
- York Inset Scooter Club (ISC)
- William Leak, Draper (LEA)
- Orphaned Legal papers (LEG)
- Papers of Violet K C Meysey-Thompson (MEY)
- York Marriage Guidance Council (MGC)
- Additional accruals to our Manuscript series (MSS)
- York National Childbirth Trust (NCT)
- Accruals to the York Normandy Veterans collection (NVA)

- Additions to the Orphaned Photograph collection (PHO)
- Accrual to Poppleton Local History collection (POP)
- The Samaritans: York Branch (SAM)
- York & District Spastics Society (SPA)
- St Sampson's Old People's Centre (STS)
- Unwins and Barker, car dealers (UNW)
- Accrual to York and District Trades Union Council (YDT)
- Accrual to Rotary Club of York (YRO)

**Civic collections:**

- Y/ADM/4/2/11: Customs relating to office of Lord Mayor
- Y/ADM/4/3/9 and 13: Details of Mansion House entertainments
- Y/EDU/5/1: Additional material for the York Subscription Library collection
- Y/EDU/5/3: Additional material for the York Public Library collection
- Y/COU/3/13: Honorary Freeman (currently T C Benfield only)
- Y/ENV/1/3: Ouse and Foss Navigation papers
- Y/ORD/4/6 and 4/7: Additions to Civil Defence papers

## **Make It York : Scrutiny update – November 2017**

1. The purpose of this paper is to update the Children, Education and Communities Policy and Scrutiny on the progress of Make It York with regard to the SLA agreement with City of York Council.
2. So far this financial year, Make It York is trading slightly ahead of budget and it is anticipated that the full year budget will be achieved. There will be a small surplus on a revenue budget of £4.7 million.
3. A detailed report on the SLA is attached covering all aspects of the agreement including business support and inward investment.
4. For the relevance of this committee, several things relating to culture, tourism and events and festivals can be highlighted :

## **5. CITY CENTRE EVENTS AND FESTIVALS**

### **Shambles Market**

The renaissance of the Shambles Market continues with a strong revenue performance so far this year, 22% ahead of last year and 11% up on budget. This performance is underpinned by the growing success of the food court. It has attracted some good national publicity and 'Los Moros' is now number 1 on TripAdvisor in Yorkshire as a place to eat. Extra, new parasols have added to the ambience of the area and a temporary cover is being arranged to try and maintain momentum during the winter months. Longer-term, a permanent cover is what is really needed. Both universities have held significant 'freshers' events in the food court. A monthly 'makers market', based on arts and crafts is also proving to be popular.

### **Christmas**

The Christmas festival is on track for another strong performance. This has allowed MIY to invest more back into the programme. This has included a new partnership with the BID to improve Christmas lights in York. Completely new lights have been arranged and the improvement to last year should be significant. The annual ice trail is the biggest yet – 45 sculptures across the city. Christmas is launched in York on November the 16<sup>th</sup> with a big switch on event in St. Helen's Square.

## **The Great York Ghost Trail**

Working with Snow Home on Gillygate, MIY has created a Ghost Trail to run over the October half-term break and, to some extent, to fill the void created by Illuminating York not taking place this year. It has proved to be immensely popular with hundreds of families entering the competition and really good traditional and social media coverage.

## **Balloon Fiesta**

Make It York has been instrumental in facilitating and sponsoring York's first hot-air balloon fiesta on the Knavesmire. Despite some very unkind weather, there were 2 balloon launches and a night-glow event that between them attracted thousands of visitors. Again, the media coverage was immensely positive for the city.

## **Bloom !**

Funding has been raised to organise and curate a 4 day horticultural festival from the 5<sup>th</sup> to the 8<sup>th</sup> of July next year, to tie in with the 250<sup>th</sup> anniversary of the Ancient Society of York Florists. The support for the concept has been incredible and a vast array of partners are now working to create a fun, quirky celebration of York's horticultural heritage.

## **Shakespeare's Rose Theatre**

MIY has been instrumental in supporting the pop-up Shakespeare Rose Theatre coming to York for the summer of next year. This should be a remarkable event that will be the highlight of a packed programme of content full of opportunity for the tourism and cultural sectors.

## **The Mediale**

Things are now moving on quickly, as they need to. The Mediale now has its team, a website, an office (courtesy of MIY), fixed dates, a steering board (chaired by Dianne Wilcocks) and a recent £100,000 additional grant from the Arts Council. The programme will be formally launched in the spring.

## **6. CULTURE**

### **The Culture Awards**

The Culture awards take place on November the 23<sup>rd</sup> at York Minster. There has been a good spread of entries and there is a robust short-list for each category. The awards themselves have been made from 13<sup>th</sup> century timber from the Minster itself.

### **Cultural Leaders group**

Progress on the development of a cultural strategy for the city is slower than anticipated. The reality is that some budget is needed to get some development help and the City Council, as part of the scrutiny review, has been asked to help fund this exercise.

## **7. VISIT YORK/TOURISM**

### **New Visit York website**

Website development is well underway. Homepage and content page designs have been approved. The emphasis now is on working with over 800 members to source new photography and updated content. The design stage has taken longer than expected and so the new go live date will now be early January 2018, with the official launch being on 17 January at the Tourism Conference.

### **Launch of the Chocolate City Campaign**

During National Chocolate Week in October, the new Chocolate City campaign was launched. The project celebrates the 250th anniversary for Terry's in York and includes a relaunched Chocolate Trail around York, updated [visityork.org/chocolate](http://visityork.org/chocolate) pages, a dedicated e-newsletter and PR activity. York's Chocolate Story is sponsoring the campaign.

### **Destination England Fund**

Visit York now has confirmation that it will be involved in 3 major projects:

- England's Historic Cities – the Collection. £1m funding

- Marketing Manchester's - Gateway to the North. £1m funding
- Horseracing- Sport of Kings. £300,000 funding

### **Familiarisation trips**

16 travel agents from China York, Castle Howard and Whitby on a Northern England and Scotland trip. Also, 12 top end Indian Operators and agents spent 48 hours in York as part of a week's familiarisation visit to the UK looking for new attraction product. The city was very highly rated by them.

### **Group Leisure Show**

York was voted the best destination for a Group Visit at the annual awards and beat London, Birmingham, Manchester and Eastbourne. The actual show was attended with York City Cruises, Bar Convent Living Heritage Centre, Jorvik Group of Attractions and Yorkshire Air Museum.

### **Destination Britain North America**

Visit York exhibited at this show in Los Angeles. A total of 72 meetings with American and Canadian operators and agents were held.

### **York Pass**

The performance of the York Pass is currently at exceptional, record levels. Year to date it is 32% up on budget and 62% up on 2016 - a great upturn in sales though high attraction costs (71% of sales) during the summer months have resulted in a lower margin. The new website, more targeted marketing and strong sales in the VIC are all clearly impacting positively.

### **Membership**

In the first 6 months of this financial year, 90 new members of Visit York have been recruited with a value of over £20,000. Retention of existing members also remains strong and the full budget for the year should be achieved. There has been a strong and well attended programme of member events.

### **Visitor Information Centre (VIC)**

The VIC continues to perform strongly, 15% up on the revenue budget. There is a new partnership with York City FC on merchandise sales and the

team were finalists at the White Rose awards for the Tourist Information Centre of the Year category - to be pipped by Bridlington!

## **PR**

Among the PR highlights for York in the last few months are:

- Christmas features in Group Travel World and Olive Magazine.
- Tony Naylor's article published in the BBC Good Food Guide, featuring the best of York restaurants.
- The Times published Stephen McClarence's article: 'A weekend in . . . York'
- Jess Gibson featured York in Expedia's Video Guide and her blog Thetravelista.net
- Simon Stabler's press visit for Best of British Magazine, resulted in 3 articles, featuring JORVIK, York's Chocolate Story and the Ghost Bus
- Boundless Productions filmed at the York Food and Drink Festival to showcase York in a new series for Channel 5 titled 'Love in the countryside'. 'Girlfriends' produced and written by Kay Mellor
- York Balloon fiesta featuring on page 5 of The Sunday Telegraph

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# Make It York

SLA ACTIVITY	MIY ACTIVITY TO DATE (April 2017 to October 2017)
<b>High value jobs growth initiatives</b>	
<b>WORK WITH EXPANDING BUSINESSES TO BE ANCHOR TENANTS ON KEY SITES</b>	<ul style="list-style-type: none"> <li>• Over the period April to October Make It York has worked with 60 indigenous businesses to support their search for commercial premises. Enquiries have spanned a broad spread of sectors including financial and professional services, creative and digital, retail, manufacturing, and biotechnology.</li> <li>• MIY have continued to work with several large indigenous businesses to support key longer term expansion plans at various sites across the city. This includes working closely with CYC planning and local plan teams where relevant to determine future opportunities.</li> <li>• MIY attended MIPIM UK in October alongside colleagues from City of York Council, the York Central Partnership and Leeds City Region, to promote key inward investment and development opportunities, with a particular focus on York Central.</li> </ul>
<b>HOLD KEY ACCOUNTS WITH 100 HIGH VALUE COMPANIES</b>	<ul style="list-style-type: none"> <li>• MIY has produced 2 further quarterly Key Account Management (KAM) insight reports. The reports draw together the intelligence gained from around 140 KAM discussions over the reporting period. Skills, recruitment, finance and premises remain at the top of the list in terms of issues raised by business whilst overall performance growth amongst the companies remains steady.</li> <li>• MIY has been working alongside York St John University to develop a York Top 100 business list. Based on a methodology using a basket of measures developed by YSJ the list will be published as a 48 page supplement by the York Press, and will be launched during a breakfast event as part of York Business Week in November.</li> </ul>

# Make It York

<p><b>DELIVER IMPROVED WEB + DIGITAL MARKETING OF THE CITY TO A BUSINESS AUDIENCE</b></p>	<ul style="list-style-type: none"> <li>• An Inward Investment App is now available in both the APP store and on Google Play store. Targeted for use by the city’s business ambassadors the App provides access to key Inward Investment data and information. Allowing them to carry a full suite of relevant information in their pocket. More standard collateral in the form of printed and online brochures and leaflets are also available.</li> <li>• All business websites continue to be developed with content added regularly. Twitter and Linked in are being used proactively to target business messages. The Make it York for Business twitter handle (@York_Means_Biz) is being used as the primary business feed and now has 3,414 followers. Continuing to show a steady increase in followers year on year. Science City York (SCY) now have 2,362 twitter followers on @sciencecityyork, 5,458 followers on @creativeyork and 5825 on @illuminateyork</li> <li>• Science City York have just completed the GAMBIT pilot project with external partners Virtual Viewing, Fosse Games Ltd, Robert Bosh Holding Ltd, University of York, Cass Business School and Ove Arup &amp; Partners. This project investigated the use of gamification as a way to directly engage with visitors to the city in order to assist city services, benefit the local economy and harmoniously enhance the city experience for both visitors and residents.</li> </ul>
<p><b>TARGET INWARD INVESTMENT THROUGH SENIOR ADVOCATES AND INTERMEDIARIES</b></p>	<ul style="list-style-type: none"> <li>• There are now 34 business ambassadors for the city in place. Make It York have handled 34 Inward Investment enquires since April with a number of interesting prospects ranging from hotel investment to pharmaceutical and healthcare companies. Confirmations include Hewitt and Walker (Film Production), Covance (US BioPharma) and Enviva Biomass (US Biomass Fuel supplier). A further breakdown of reported investment into York can be found in the MIY Investment tracker available by visiting <a href="http://www.makeityork.com/invest/investment-tracker">www.makeityork.com/invest/investment-tracker</a></li> <li>• MIY are working closely with Leeds City Region and partners including City of York Council, Screen Yorkshire,</li> </ul>

# Make It York

Leeds City Council, Bradford MBC, True North and Thompson Brand Partners to develop proposals for Channel 4 to relocate to the region. October saw the launch of the #4sparks campaign to bring Channel 4 to the Leeds City Region. With a wealth of creative talent, fantastic infrastructure and brilliant festivals such as Aesthetica Short Film Festival and the upcoming Mediale, York has a hugely important role to play. Creating opportunity for young dynamic creatives is key to driving York forward and Channel 4 can be the spark that ignites the hotbed of talent we know is already here. Further information can be found on Twitter using #4sparks or by visiting the website at <http://investleedscityregion.com/4sparks>

- In November, as part of a Leeds City Region Local Enterprise Partnership delegation, MIY we will be showcasing York at the Smart City Expo World Congress in Spain. The Smart City Expo attracts a global, high level audience including 700 cities and 17,000 visitors from across the world. Joining the delegation from York will be York St John University and Incremental Solutions. York St John University has longstanding interests and expertise in themes and developments at the forefront of smart cities technology and thinking, while private sector business, Incremental Solutions, provides smart transport systems driven by software employing GPS and geo spatial technology. Our goal is to showcase York's strengths, open up potential collaborations, and encourage business investment.
- Alongside CYC and the City's Civic Office, MIY welcomed a Chinese Delegation from the Chinese Consulate General's office in Manchester. Consulate officials, including the Consul General Dr Sun Dali, were joined by representatives from a number of companies already established in Manchester and now looking at opportunities across the rest of the North. Companies included Hainan Airline, Bank of China and the Beijing Construction Company. A number of related York businesses were also in attendance.
- MIY has worked with DIT to host trade missions from both India and US buyers from within the brewing sector. Further work with DIT is now underway on reciprocal arrangements to support York based breweries

# Make It York

	<p>to visit the US on a trade mission.</p> <ul style="list-style-type: none"> <li>• Science City York are working with Barclays Eagle Labs to explore the possibility of bringing the venture to York. They are now helping Barclays to map the ecosystem and have provided comprehensive and current data from our creative and digital businesses to support the development of this exciting opportunity.</li> <li>• UNESCO collaboration – SCY Organised and hosted a delegation of Media Arts business people from the city of Changsha in China. There are at least two solid collaborative opportunities which have come about as a result of this visit, and also some future UNESCO work is in the pipeline.</li> </ul>
<p><b>BROKERAGE TO PRIVATE SECTOR/REGIONAL BUSINESS SUPPORT AND FUNDING OPPORTUNITIES</b></p>	<ul style="list-style-type: none"> <li>• MIY continue to deliver high quality business support with 163 established businesses supported since the start of the year and a further 67 business start-up enquiries. The business team have assisted companies to raise over £220,000 in funding and a further £165K is currently at final stage assessment.</li> <li>• The Ad:Venture Start Up programme is now being delivered across York, supporting high growth potential start up and early stage businesses to access specific information, advice, mentoring, finance and workshops.</li> <li>• 10 Masterclass events have been run since the start of the year attracting nearly 200 delegates, with a further 4 Masterclasses scheduled to take place in November and December. A full programme from January onwards is in development.</li> <li>• York Business Week 2017 will take place from 20th – 25th November. The event will run at venues across the city with over 30 events from networking events to detailed workshops and masterclasses. MIY has worked with partners to develop the programme and will also be running a number of specific events during</li> </ul>

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the week including the York Top 100 report launch, an MIY masterclass on maximising tendering opportunities, and a meet the funder event which will bring together 20 funders to provide a one –stop advice drop in for businesses in York. Exhibitors present on the day will include High Street Banks, Northern Powerhouse Investment Fund, Invoice Finance and Factoring, Capital Grants, Start-up Support, Finance Brokers, and Manufacturing Sector Support.

- A business directory is now live on the Make It York for Business website. The directory, principally aimed at start up and small businesses, will work as a business match making tool, signposting clients towards local B2B service providers such as accountants, solicitors, marketers etc. To date we have over 60 businesses taking part, nearly all of which offer specialist start-up packages or up to an hours consultation free of charge for start-up and young businesses.
- MIY has launched its very own ‘Dragons Den’ style pitch event - ‘Stand and Deliver’. The first event was held in June attracting an audience of 46 to see 6 businesses pitch for investment. The second event took place at St Peters School on 26th October and saw 4 local businesses pitch to a panel of investors including Enterprise Ventures (part of the Northern Powerhouse Investment Fund), North Invest, Patmore Commercial and Angel Groups Yorkshire in front of an audience of over 80 people. Planning is underway for the next event early in the New Year.
- Science City York (SCY) partnering with FERA Science Ltd have completed 15 months of the ERDF funded £1.6m Stimulating Innovation in the Agri-Food Sector (SIAFS) programme. The programme is aimed at encouraging investment and growth in the agri-food sector and will provide access to specialist support and grant funding to catalyse business innovation.
- The Small Business Christmas Market will once again take place at Judges Lodgings. Fully booked, the

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	<p>market will run from Nov 16th to 22nd December with 27 small and micro businesses being given the opportunity to showcase their products in the heart of the city. The Small Business Saturday Campaign bus will visit York on the 1st of November to promote Small Business Saturday, taking place this year on the 2nd December.</p>
<p><b>CREATIVE MARKETING + PR TO CHANGE PERCEPTION OF CITY</b></p>	<ul style="list-style-type: none"> <li>• Year round PR campaign invites travel writers and travel bloggers to visit York – 38 media visits hosted – detailed itineraries suggest visiting world class attractions and events</li> <li>• Media press pack contains key messaging about the city</li> <li>• York Book of ideas press kit emailed to 500 media contacts</li> <li>• 50 reactive media enquiries handled</li> <li>• 100% of destination media coverage is positive</li> <li>• Key festivals and events promoted through news releases</li> <li>• Film crews facilitated – e.g. TV Tokyo currently filming a one hour travel show in York</li> </ul>
<p><b>ENABLE SUSTAINABLE PRIVATE/VOLUNTARY SECTOR CULTURAL EVENTS + FESTIVALS</b></p>	<ul style="list-style-type: none"> <li>• The 2nd Annual York Culture Awards will take place on the 23rd November at York Minster. A total of seventy entries were received for the awards and the panel of independent judges has now whittled this down to 36 finalists in 12 categories.</li> <li>• The 3<sup>rd</sup> Great Yorkshire Fringe comedy festival took place in the summer and was the best attended so far.</li> <li>• The York Food and Drink Festival taster once again took place in early June and the main festival was held in September. The Great Yorkshire Fringe was held in July and ASFF will once again take place during November 2017. All events are strongly supported by MIY.</li> <li>• MIY has strongly supported the development of Shakespeare’s Rose Theatre. Inspired by the famous</li> </ul>

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	<p>London Rose Playhouse built in 1587 (12 years prior to The Globe), Europe’s first ever pop-up Shakespearean theatre is coming to York in summer 2018.</p> <ul style="list-style-type: none"> <li>• Science City York has been working with the Lighting Up The North (LUTN) network to explore ways in which illuminating York can be developed and improved ahead of next year’s event.</li> <li>• A new horticultural festival – Bloom! – is being planned for July 2018 to coincide with the 250th anniversary of the Ancient Society of York Florists, reputedly the oldest horticultural society in the world.</li> <li>• MIY was instrumental in supporting and sponsoring a hot-air balloon fiesta in September. It attracted massive interest and extensive PR coverage including a large picture on page 5 of the Sunday Telegraph.</li> <li>• The Great York ghost search organised for the Halloween half-term holiday attracted substantial interest and hundreds of entries for the competition.</li> </ul>
<p><b>DIRECTORS FORUMS AND/OR PRIVATE SECTOR LED SECTOR NETWORKS</b></p>	<ul style="list-style-type: none"> <li>• Science City York held director forums for Creative and Bioscience in July and September.</li> <li>• The Creative Director’s Forum brought together the top creative businesses in the city to talk about their vision for York, their greatest needs and how we can fully utilise the city’s UNESCO City of Media Arts designation - helping to form York’s plan for a creative strategy.</li> <li>• The Bioscience Director’s Forum Dinner brought together top U.S. healthcare company, Rochester Regional Health and their UK counterpart, ACM Global Laboratories with some of York’s most innovative and exciting bioscience businesses including York Instruments.</li> <li>• Science City York has delivered a number of supplementary events to engage the business community including Tech Scene York, The Hutch, Digital Catapult partnership event and Agri-food Yorkshire events. The Tech Scene York in July, organised with the University of York, was designed to showcase York’s amazing</li> </ul>

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	<p>digital output to an engaged audience of 46 hearing from presenters including North Yorkshire Police, Bright White and Hiscox.</p> <ul style="list-style-type: none"> <li>• Science City York will also support the Dot York conference in November 2017 which is a one-day conference focussing on technology, creativity and business.</li> <li>• September saw the food and drink sector came together for the second annual York Food &amp; Drink Conference. The event attracted 140 delegates from across the region and delegates heard from a range of companies including Nestle, Fera, Lemon Zest PR, Booths Supermarkets, NFU, DIT, Deliciously Yorkshire and a range of local food entrepreneurs.</li> </ul>
<p><b>ROLLOUT OF BISHOPTHORPE ROAD MODEL</b></p>	<ul style="list-style-type: none"> <li>• MIY continues to support a number of the city’s trade associations and has helped established new groups including the Shambles Area Traders Association.</li> </ul>
<p><b>MARKET MANAGEMENT</b></p>	<ul style="list-style-type: none"> <li>• Work is ongoing to improve the Shambles Market environment, footfall and occupancy levels, with the Food Court becoming a major driver of footfall into the market.</li> <li>• The Shambles Food Court has been a major success since its installation. Additional bench seating has recently been installed to cater for the demand for seating, along with ‘Food Court’ branded parasols. An alcohol with food licence has been granted by CYC and one of the food traders – ‘Los moros’ is currently number one on TripAdvisor for restaurants in North Yorkshire, and the area has been recommended by BBC Good Food Magazine.</li> <li>• Further development of the area is under consideration which may include an expansion of the footprint</li> </ul>



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	<p>and potentially a permanent cover to allow the food traders to trade over the winter months.</p> <ul style="list-style-type: none"> <li>• The weekly Taste York food zone in Shambles Market continues with the support of the York Food &amp; Drink Festival</li> <li>• Ongoing work with the charity, Edible York, has seen a further three planters being introduced throughout Shambles Market.</li> <li>• The Shambles Traders Business Improvement Group has recently been formed, working closely with Make It York to mutually develop the market.</li> <li>• Made in Yorkshire will hold their Christmas Craft fair in Shambles Market in 2017 for the first time instead of The Guildhall. This will bring additional Christmas Market footfall into Shambles Market.</li> <li>• A monthly Makers Market has been introduced in Shambles Market on the last Sunday of each month and is allowing local crafters to display their wares.</li> </ul>
<p><b>CITY CENTRE, EVENTS &amp; FESTIVALS MANAGEMENT</b></p>	<ul style="list-style-type: none"> <li>• The York Christmas Festival has been planned to incorporate all the best things about the successful 2016 Festival along with new traders including the current food phenomenon ‘Yorkie Pudding Wraps’.</li> <li>• The Christmas Festival will again incorporate Small Business Christmas on Lendal and more Christmas Chalets on Coppergate.</li> <li>• The 2017 Easter Family Festival along with the York Chocolate Festival took place over Easter with positive feedback. 2018 Easter Festival is in the planning.</li> </ul>

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	<ul style="list-style-type: none"> <li>• A Farmers Market has been running on the first Friday of the month on St Sampson’s Square, successfully since February 2017.</li> </ul>
<b>VISITOR ECONOMY PRODUCT DEVELOPMENT</b>	<ul style="list-style-type: none"> <li>• Substantial progress continues to be made in uplifting the quality of marketing collateral for Visit York.</li> <li>• Visit York is working closely with the Hoteliers Association, Visit York members, York BID and partner organisations to enhance the overall visitor experience.</li> <li>• Through the Visit York Economic Tourism Advisory Board, the tourism strategy for York is being reviewed and refreshed. The board has been refreshed and has a new Chair, Tom Pearcy, who runs the York Maze.</li> </ul>
<b>VISITOR INFORMATION &amp; MARKETING</b>	<ul style="list-style-type: none"> <li>• The strong start to the financial year has continued and the VIC is now 15% up on budget and substantially up on last year. This is down to a strong York Pass performance, 49% up on budget.</li> <li>• Tickets and Tour sales are also doing well at 4% up on budget and we have had a good start to the new partnership with York City FC, selling £1300 worth of merchandise within 6 weeks at 15% commission.</li> <li>• The team were finalists in the Tourist Information Centre of the Year category at the White Rose Awards on 30th October.</li> <li>• Building a brand new fully responsive website ready for launch early January 2018. Home page now signed off and all site maps agreed.</li> <li>• Launched the Chocolate City Trail ready for National Chocolate week. 40,000 leaflets, new digital pages, social media and a partnership with Trans Pennine Express for on station activity and poster campaign.</li> <li>• Brand new Great Ghost Search created for Halloween half term fun. The trail will give visitors a chance to</li> </ul>

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see the city in a new spooky way.

- York Christmas Festival launched in September with the production of the new guide, digital content, new Ice trailer video created to promote the Ice Trail weekend on 9/10 Dec. To date over 200 coaches are booked in already with a raft of marketing booked in to maximise the visitor numbers and spend during this key time. Research booked in to fully evaluate Christmas in York for the first time.
- Launched our 17/18 international programme with 3 new partners this year. City Cruises York, English Heritage and Shakespeare's Rose Theatre, joining the existing 8 partners to market York to our 5 key markets. US, China, Australia, Netherlands and Germany.
- Attended Destination Britain North America – Total of 72 meetings with American and Canadian Operators and Agents – follow up work taking place.
- Visit York is continues to work closely with Marketing Manchester and Manchester Airport on China activity, supporting Hainan Airlines Manchester Beijing route, a familiarisation trip with 16 Chinese Tour operators was organised including visits to York, Castle Howard and Whitby.
- Visit York met with key overseas VisitBritain staff at the recent VIBE event in Glasgow.
- Awarded Best UK destination for groups at the Group Leisure Awards and attended the Group Leisure & Travel Show at the Birmingham NEC with stand partners, JORVIK group, Yorkshire Air Museum and City Cruises York.
- York Pass has seen a record year up 32% on budget and 64% on 2016. A new mystery trail is being developed to encourage further sales and a new mobile version of the pass underway.
- Go ahead for 3 new Discover England Fund projects: England's Historic Cities – The Collection. (US market) £1m investment. Gateway to the North (US Market) £1m investment. Horseracing- Sport of Kings. £300,000 investment. (GCC markets). Year one project for the EHC APP has already seen over 4,500

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	downloads of the APP which features York Minster.
<b>BUSINESS TOURISM</b>	<ul style="list-style-type: none"> <li>• The UK Conference and Meetings survey on volume and value statistics of business tourism to York in 2016 has been released. Headline figures on York include: 14,500 business events in York venues; attended by 993k business event visitors who accounted for an estimated spend of £142.1m at venues and in the local destination. For 2016 volume indicators (number of delegates, and delegate days) were up on 2015. Expenditure levels were broadly the same.</li> <li>• MIY attended The Meetings Show in June 2017 alongside 6 York venue partners. This generated 230 new leads. Following on from this plans are now well advanced to host a familiarisation visit for a small selection of conference and event buyers during November 2017. This will build on the specific contacts made during the Meetings show to showcase the best of York’s offer. We are now also in the planning and recruitment stage for 2018 The Meetings Show with 1 confirmed partner already on board for 2018.</li> <li>• The VisitYork4Meetings team is working on the bid to the Visit Britain events fund to cover costs to bid for UCCAM (UNESCO City Culture Annual meeting) linked to York’s UNESCO City of Media Arts status.</li> </ul>




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**Learning & Culture Policy & Scrutiny Committee**      **14 November 2017**  
 Report of the Corporate Director of Children, Education and Communities

## Update on Implementation of Local Area Teams

### Summary

1. In March 2017 the Learning & Culture Policy & Scrutiny Committee received an update on the implementation of Local Area Teams. This report provides the committee with a further update on Local Area Teams and progress to date.

### Background

We know that by the time a child reaches the age of 2 years old we can reasonably predict their likely achievements at key stage 4.

We know that children and young people with poor histories such as neglect, poor parenting, disengagement from education and support (to name some issues), are at greater risk of being exploited, going missing or being trafficked

We know that children with the lowest reading ability at age 7 have 20% lower wages at age 33 and those from disadvantaged backgrounds generally achieve lower grades than their peers throughout their school journey

We will know a child's probable life expectancy, purely based on where they live. Life expectancy is 7.4 years lower for men and 5.8 years lower for women in the most deprived areas of York than in the least deprived areas

Although obesity figures are better than the rest of England we know that by year 6, children in some areas of York are almost 2.5 times as likely to be obese compared to other parts of the city

2. Research into early intervention shows that if issues are tackled at an earlier time in a family's difficulties, there is a significant chance of preventing long term poor outcomes and the need for more specialised and high cost services at a later stage; not only across children's services but throughout expenditure right across the city.
3. Local Area Teams (LATs), launched in January 2017, are the centre piece of York's early help arrangements for children, young people and families from pregnancy through to adulthood. The purpose of a Local Area Team is:

- a. To prevent the escalation of needs which may require, if not addressed, complex and costly interventions at a later point.
  - b. To reduce inequality of outcomes for our communities across York.
4. Local Area Teams are not just a set of council services. They are multi-agency and bring together all partners in a local area that exist in the lives of children, young people and families.
5. This report provides an update on progress since March 2017 on:
- a. Examples of progress in the implementation of Local Area Teams
  - b. The Early Help Strategy
  - c. Local Area Outcome Plans and member engagement in meeting the needs of children, young people and families.
  - d. The integration and development of the Healthy Child Service within Local Area Teams.
  - e. The city centre offer to young people from 30 Clarence Street

### **Examples of progress in the implementation of Local Area Teams**

6. Local Area Teams, now including the Healthy Child Service, deliver a diverse range of support and interventions from pregnancy through to adulthood. All of these are tailored to the needs of communities and families within York.
7. Annex B provides a small selection of detailed case studies giving examples of the work undertaken by Local Area Teams. Summary examples showing how performance has been sustained or improved following the introduction of Local Area Teams is shown below.
8. **Two Year old funded childcare** - A good example of where Local Area Teams have developed new approaches can be seen in the approach to two year old funded childcare. Despite the service undergoing a significant programme of change at the beginning of the year the engagement of eligible families with two year old funded childcare has not only been sustained but improved. A slight dip during the first term of LATs could be expected given the scale of the change. The increase to the second term can be attributed to Local Area Teams becoming more established and the development of the information offer.

Term	Spring	Summer
2015	68%	66%
2016	74%	72%
2017	73%	76%

## 9. Young People participating in education, employment and training

10. The number and proportion of young people Not in Education, Employment and Training (NEET) is an important measure for the city. Young people's engagement with education, employment and training is an important indicator of a range of outcomes throughout a persons life. Local Area Teams are part of a city wide approach to tackling this issue.
11. The Department for Education have recently published figures for 2016 that allows us to compare performance in York to that of the region and nationally. This information is shown in the table below.

	Number of 16 and 17 year olds known to the local authority	Total number NEET (inc not known)	Proportion NEET (inc not known)	of which known to be NEET	of which activity not known	ppt change in overall NEET measure since 2015
England	1,155,350	69,540	6.0%	2.8%	3.2%	-0.5
Yorkshire and The Humber	115,450	6,680	5.8%	3.2%	2.6%	-0.4
York	3,600	130	3.7%	2.9%	0.8%	-1.3

12. Local Area Teams have been looking to find new ways of further improving NEET performance. In addition to directly working with young people the multi-agency and holistic nature of Local Area Teams has meant more of a whole family approach can be taken to this issue. So placing a stronger emphasis of looking at the needs of the wider family around a young person in order to secure a more positive outcome. Annex B includes an example of how whole family working in the context of NEET can lead to improved outcomes. This example shows not only how the issue of NEET has been addressed but also the wider needs of the family.

### **Development of Local Area Team volunteer schemes**

13. The Volunteer Lead and aligned Project Officer within Local Area Teams have taken forward the development of a new volunteering offer to address need at an early help level. Since January 2017 the service has supported the recruitment and training of:
  - a. 28 mentors that have supported 26 young people and 5 parents to date.
  - b. 24 volunteers to support the children's centre offer taking the total figure to 58 volunteers.
  - c. 16 Appropriate Adults and 15 new Independent Visitors.
14. This has included interviews, Disclosure and Barring Service (DBS) checks, training and linking up with LATs or Youth Offending Team (YOT) and then supervising around 20 Independent Visitors with the Volunteer Lead supervising the rest and overseeing the volunteer service.
15. The volunteer offer from LATs has been able to support the Ethnic Minority Service and York St John with the delivery of training to various voluntary groups that support refugees and asylum seekers across the City and in the near future will be delivering restorative justice to foster carers in partnership with the YOT.
16. In addition support has been provided to many of the early years groups around recruiting volunteers and attend sessions to increase support, twice this year we have put on safeguarding training at West Offices to up skill these volunteers and ensure they understand the routes to follow if they have concerns.

### **The Early Help Strategy 2017 - 2020**

17. The Early Help Strategy outlines our ambition for early help services for children and families, and the principles that guide us. This strategy sets a landscape which enables flexible, place-based responses to need in a safe and evaluated over-arching framework. Children, young people, families, communities and all multi-agency partners will make this strategy real themselves by setting local priorities and taking steps to meet need.
18. The Early Help Strategy was developed with input from a range of multi-agency partners through the Local Area Delivery Partnership (the governance board for early help arrangements), the YorOK Board and



the Safeguarding Board. A final copy of the Early Help Strategy is attached as Annex A.

19. The Early Help Strategy sets out how we will achieve this by:
  - a. Helping us to understand the differing needs of children, young people and families across our city.
  - b. Ensuring that children, young people, families and communities have a voice in helping us understand need and how best to respond.
  - c. Identifying which children need extra help so that no child will slip through the net.
  - d. Making sure that early help is proportionate, timely and secures long term outcomes.
  - e. Letting us know that we are making a difference.

### **Local Area Outcome Plans**

20. The Early Help Strategy sets out the long term strategic aims that underpin the work of Local Area Teams. Below the strategy sits Local Area Outcome Plans. These set out the priorities for individual localities in relation to early help, the actions being taken to address those priorities and what outcomes will be measured to assure progress is being made.
21. Each locality is currently in the process of creating a multi-agency, area based outcomes plan. This is based upon a range of demographic and performance information coupled with dialogue with partners and communities across our city. These Local Area Outcome Plans, as they stand, are intended to identify some initial priorities but also act as a tool to engage partners across localities in developing them to be fully realised and partnership based plans. The steps in developing these plans are outlined below:
  - a. The Early Help Strategy sets the long term and strategic aims in relation to early help
  - b. “First phase” Local Area Outcome plans are developed based on data and need seen by Local Area Teams.
  - c. Partners and communities are engaged in the development of Local Area Outcome Plans and shared ownership is taken for addressing identified need.

- d. Locality governance arrangements of key partners are established to take forward and refresh the priorities for that locality.
22. Key partners within communities engaged in development of these plans include: community and voluntary groups, childcare providers, housing, schools, colleges, partners within health and North Yorkshire Police
23. The engagement of elected members is an important aspect in development of these plans. To date elected members have been approached and engaged where particular need has been identified. The “First Phase” Local Area Outcome Plans have been shared with all elected members for consultation.

### **Elected Member engagement**

24. A topic discussed at the Learning & Culture Policy & Scrutiny Committee in March 2017 was the importance of member engagement with the development of Local Area Teams. This section summarises engagement activity undertaken to date with elected members.
25. Two briefing sessions have been held with elected members in August and September. The details of these two sessions were shared through the council’s democratic services team. In total eight elected members attended these briefing sessions. The sessions provided an opportunity to learn more about the work of Local Area Teams and their links to elected members and ward processes.
26. All elected members have been emailed a copy of the “first phase” Local Area Outcome Plan (see above section) for their locality alongside a member briefing sheet. This sets out suggested routes for how elected members can work with Local Area Teams to establish local priorities for children and young people and how these can be addressed.
27. Community and Partnership Officers from Local Area Teams have engaged members individually and through ward meetings. This is generally in response to an identified need for children, young people and families within the community. The Community and Partnership Officer in most cases have facilitated a discussion and developed a solution to address the identified need. Some case studies of problem solving within localities with elected members are provided in Annex B.

### **Healthy Child Service**

28. The foundations for almost every aspect of human development – physical, intellectual and emotional – are set in place during pregnancy

and early childhood and the quality of these early years can impact throughout the life course. There will be challenges within a child or young person's life and times when they require additional support. Universal and targeted public health services provided by health visiting and school nursing teams are crucial to improving the health and wellbeing of children and young people.

29. The 0-19 Healthy Child Service in York is the agreed local delivery model for the Healthy Child Programme (HCP) and for improving health outcomes for children and young people across the city. The HCP is a universally available programme for all children, which aims to ensure that every child gets the good start they need to lay the foundations of a healthy life, provided by health visiting and school nursing teams. The universal reach of the HCP provides an invaluable opportunity from pre-birth to identify families that are in need of additional support and children who are at risk of poor outcomes.
30. Following the council's decision to bring the Healthy Child Service into the Local Authority in 2015 there has been a great deal of activity in this area. This has included the logistics of transferring this established and important service into the local authority. Subsequently the service has undergone a further restructure to establish the service to meet the requirements of the service and to meet the needs of local families. Public Health and Children Education and Communities have worked very closely to define the scope of the service going forward and how best to achieve this.
31. On the 1<sup>st</sup> August 2017 the Healthy Child Service became part of Local Area Team arrangements. This means they are part of a multi-agency and multi-disciplinary team working within localities. They work alongside early help practitioners, midwives, housing officers, Police Community Support Officers and the voluntary and community sector. This ensures the provision offered by the Healthy Child Service is integrated alongside key services that families will access to differing degrees based on need.

### **Young People's Services @ 30 Clarence Street**

32. In 2016 the Council Executive agreed to the creation of a new partnership based offer for young people alongside adults from 30 Clarence Street (formerly Sycamore House). This would allow for a more integrated offer to young people within a city centre location.
33. The creation of a new partnership based offer has been a significant undertaking and achievement. Young people can now access a range of support from a city centre location that has undergone significant

renovation to meet the needs of the service and service users. Young people can access:

- a. Universal information and signposting drop in three times a week.
- b. Specialist careers information advice and guidance for young people aged 16-18 that are Not in Education Employment or Training.
- c. Counselling for young people aged 16-25 years old.

34. These services are delivered alongside the Adult Mental Health Recovery Team and York Mind who are commercially leasing the first floor.

35. The impact of this work has been:

- a. Retained a city centre offer for young people
- b. Refurbished a building to make it fit for purpose for a range of organisations
- c. Established a cross-council and multi-agency space within the city centre.
- d. Generated a capital receipt of £431k for the local authority through the sale of Castlegate.
- e. Reduced facilities costs by £27k per year

36. In July 2016 the Council Executive took the decision to seek an alternative provider for the continued delivery of the counselling offer (for young people aged 16-25 years old). Following the launch of Local Area Teams in January 2017 work has been undertaken to progress the development of the required documentation to enable this to happen. At the time of presenting this paper an invitation to tender is currently open and partners are being encouraged to apply. No saving is required but it is hoped that by placing this part of the offer with an appropriate partner organisation that it can have a greater scope to develop further and integrate with other well-being provision. It is anticipated that a new provider would be in place from April 2018 but this timeline could be subject to some change.

37. Great care was taken in the process of moving services out of the Castlegate building. It should be noted that due to the move into 30 Clarence Street that a significant amount of accumulated resources and furniture would no longer be required. An event was held for community

groups and partners to visit Castlegate and make requests for resources and equipment, that would otherwise have been disposed of. The event was exceptionally successful and has meant many community groups have benefitted from gaining equipment that can continue to benefit children and young people in the city.

38. From the launch of the new offer to young people at 30 Clarence Street to date (24th July 2017 to 4th October 2017) 676 young people have used the building on a drop-in or appointment basis. Directly comparable statistics for the delivery of services from the Castlegate building are not available.
39. Given that the new partnership offer has become established within 30 Clarence Street work will focus on future developments. This will include involvement of young people in the development of the offer and promotion of 30 Clarence Street to young people and partners agencies.
40. In addition “The Haven @ 30 Clarence Street” launched on Monday the 30<sup>th</sup> October. The Haven @ 30 Clarence Street will be operated by Mental Health Matters on behalf of Tees, Esk and Wear Valleys NHS Foundation Trust (TEWV. The out of hours service will provide information and support around mental health crisis prevention, as well as signposting and facilitating access to other relevant and appropriate services, agencies and activities. In addition The Haven will also provide training and employment advice and informal peer support and buddying groups.
41. Anyone aged 16 and over will be able to access the service. The services will initially be open 6pm-8pm, 7 days a week, 365 days a year, including Bank Holidays. By the end of January 2018 the service will be available every evening from 6pm - 11pm. No formal referral or appointment is required, carers are welcome and people don't already have to be under the care of TEWV.

### **Council Plan**

42. The development of Local Area Teams directly relates to the Council Plan 2015-19 priorities:
  - a. ‘A focus on frontline services’ - to ensure all residents, particularly the least advantaged, can access reliable services and community facilities.
43. The introduction of this new operating model is a major part of delivering the shared, partnership vision and priorities of the new Children and Young People’s Plan 2016-20:

- a. Vision: Children and Young People are at the heart of our City and of everything we do. Delivering 'Safe, resilient and Achieving' services with 4 fundamental priorities:
  - i. Early Help
  - ii. Emotional and Mental Health
  - iii. Narrowing Gaps in Outcomes
  - iv. Priority Groups of Children and Young People

### **Risk Management**

- 44. Throughout the development of Local Area Teams a risk register was in place to identify and mitigate any risks. This has now been revised to reflect risks associated with the roll out of Local Area Teams. Identified risks and the management of these are shared on a regular basis with the Directorate Management Team for Children, Education and Communities.

### **Recommendations**

- 45. Members of the Learning and Culture Policy Scrutiny Committee are asked to note this report.

Reason: To keep Members updated on the implementation of Local Area Teams.

### **Contact Details**

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**Report Approved**  **Date** 02/11/17

**Specialist Implications Officer(s)** N/A

**Wards Affected:**

**All**



**For further information please contact the author of the report**

### **Abbreviations**

CPO – Community and Partnership Officer  
HCP – Healthy Child Programme  
HCS – Healthy Child Service  
LASP – Local Area Support Practitioner

LAT – Local Area Team

NEET – Not in Employment, Education or Training

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# EARLY HELP STRATEGY

2017-2020

The Early Help Strategy outlines our ambition for early help services for children and families, and the principles that guide us. This strategy sets a landscape which enables flexible, place-based responses to need in a safe and evaluated over-arching framework. Children, young people, families, communities and all multi-agency partners will make this strategy real themselves by setting local priorities and taking steps to meet need.

**Vision: "Children and young people are the heart of our city and of everything we do."**  
To achieve this vision all children and young people must be:

**Safe**

**Resilient**

**Achieving**

In order to be resilient we would want to see the following positive characteristics to be in place for all children and young people.

Basic physical care	Health	Parenting	Education and employment	Positive social networks & communities	Safe	Personal responsibility / independence	Aspirations and self worth
Reduction in homelessness Reduction in rent arrears	<b>Increase rates of breastfeeding</b> <b>Improve engagement with HCS</b> <b>Reduce the number of inappropriate Emergency Department admissions (not A/E)</b> Improve the dental health of children	Outcomes?	Improved attendance Reduced levels not in employment, education or employment	Reduced levels of anti-social behaviour	Reductions in incidents of domestic abuse. Fewer children in care and subject to child protection	Reduced dependency on services Increased volunteering	Outcomes?

By securing the positive characteristics outlined above we will not only ensure greater levels of resilience but also that children, young people and families themselves will narrow gaps in a whole range of outcomes between those that do well and those that are disadvantaged.

The Early Help Strategy sets out how we will achieve this by:

- Helping us to understand the differing needs of children, young people and families across our city.
- Ensuring that children, young people, families and communities have a voice in helping us understand need and how best to respond.
- Identifying which children need extra help so that no child will slip through the net.
- Making sure that early help is proportionate, timely and secures long term outcomes.
- Letting us know that we are making a difference.

## WHY EARLY HELP

*“Providing Early Help is more effective in promoting the welfare of children than reacting later. Early Help means providing support as soon as a problem emerges, at any point in a child’s life, from the foundation years through to the teenage years. Early Help can also prevent further problems arising, for example, if it is provided as part of a support plan where a child has returned home to their family from care.”*

Working Together to Safeguard Children 2015<sup>1</sup>

*“Support services seem to be very good once you can get into ‘the system’. There is little support for those just on the outside and it seems that in some cases support is only available once someone is at breaking point. It would be better to focus more on early intervention and prevention rather than cures”*

A York Mum.

*“When I was 9 and we ran away from me dad. That’s when you should have got me.”*

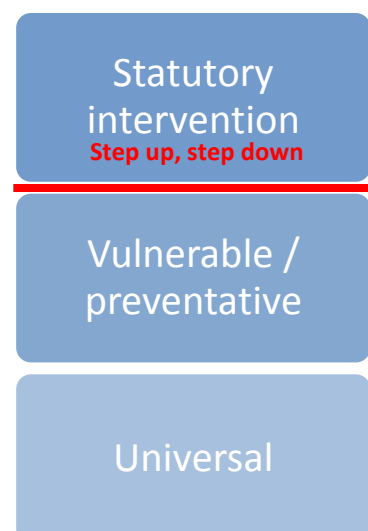
A young offender, asked about when early help could have helped him.

## DEFINING EARLY HELP

**Early help means intervening when children are very young to give them the best possible start in life. It also means intervening as soon as possible when a child of any age needs additional support and when early help can prevent more intrusive, and costly, later interventions.**

Underlying our definition of early help is a common understanding of levels of need which recognises that only a small number of children and young people in York will need the most intensive sort of **statutory intervention** set out in legislation. The vast majority will lead happy lives, with access only to **universal** services available to the whole community. In between these two groups, experience suggests there is a group of **vulnerable** children and young people who may, for a range of reasons, experience temporary difficulties in their lives. The fundamental purpose of this Early Help Strategy is to create an environment in which vulnerable individuals are identified and engaged with at the earliest point, so that they and their families’ needs do not escalate to requiring a statutory and costly intervention.

The Early Help Strategy seamlessly compliments a range of other plans and strategies so that there is a continuity of proportionate and effective arrangements at all levels of need.



<sup>1</sup> <https://www.gov.uk/government/publications/working-together-to-safeguard-children--2>

The three different levels referenced above are shown in the diagram on the right. For more information about levels of need and thresholds please visit [www.yor-ok.org.uk/thresholds](http://www.yor-ok.org.uk/thresholds).

## OUR EARLY HELP STRATEGY

Many agencies have responsibilities for delivering early help but securing lasting positive outcomes can only come about by supporting communities and families to thrive and become more resilient.

An underpinning principle of the strategy is that services are provided or commissioned locally in the community, creating greater opportunity for collective social responsibility by partners and the community within the system. This will help to create the environment for community budgets and social investment from all partners and organisations in the community.

We want our early help arrangements to be:



## OUR COMMITMENT

These arrangements will ensure that we:

- **Understand our communities**
  - We will make the best of use of data and local intelligence to understand the differing needs of children, young people, families and communities across our city.
  - We will ensure that children, young people, families and communities have a voice in helping us understand need and how best to respond.
  - We will understand the local landscape for families and communities and the factors that can help or hinder when addressing identified need.
  - We will establish local governance arrangements to help inform our understanding and response to need.
  - We will bring this knowledge together in Local Area Outcome Plans that will set out the needs of our communities and our collective response to those needs.

- **Know which children, young people and families need extra help so that no child will slip through the net.**
  - We will ensure that children, young people and families can easily find and access proportionate and effective support when they need it.
  - We will share information safely and effectively so that the knowledge of all partners and communities can enhance the understanding of where children, young people and families need early help to address emerging issues.
  - We will ensure that we can identify families that will benefit from being brought onto our Family Focus programme (Troubled Families<sup>2</sup>).
- **Ensure that early help is proportionate, timely and secures long term outcomes.**
  - We will work to ensure early help tackles emerging need at the earliest opportunity in a proportionate and meaningful way.
  - We will work to build our early help landscape to ensure that the needs of our children, young people and families are met. This can range from working together, to joint commissioning, to pooled budgets and structures.
  - We will work collectively to improve the quality of our assessments to ensure that these can in turn support better quality interventions and outcomes.
  - We will ensure seamless links with arrangements at a higher level of need and ensure step-down and step-up processes are effective and lead to improved outcomes.
- **Knowing that we are making a difference.**
  - Our Local Area Outcome Plans will define a city-wide set of performance indicators that can help us to understand how outcomes for families are changing.
  - Our processes and practice will enshrine an outcomes-focussed approach in everything that we do.
  - We will ask our children, young people and families if they feel we are making a difference. We will fundamentally be able to understand that we are making a difference through reduced numbers of children needing higher level interventions such as being made subject to a child protection plan or taken into care.

## HOW WE DELIVER EARLY HELP

There are over 17,000 people that work in a paid or unpaid capacity with children young people and families<sup>3</sup>. To achieve the aspirations of this strategy we need to harness the coordinated power of this exceptionally broad and diverse workforce alongside children, young people and families themselves.

A key component of our early help landscape are multi-agency arrangements called Local Area Teams that will drive forward the early help agenda with partners and communities.

## LOCAL AREA TEAMS

Local Area Teams (LAT) are a key part of York's early help response to working with children, young people and families from pregnancy through to adulthood (the 0-19yrs (25yrs for disability) agenda). A Local Area Team

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<sup>2</sup> The current Troubled Families Programme was rolled out in England in April 2015 and replaced the first programme which had been in place since 2012. Families on the current programme will continue to have at least 2 of the following identifiers; parents or children involved in crime or anti-social behavior, children who are not attending school regularly, children who need help; that is children of all ages, who need help, are identified as in need or are subject to a child protection plan, adults out of work or at risk of financial exclusion or young people at risk of worklessness, families affected by domestic violence or abuse, parents or children with a range of physical and mental health problems.

<sup>3</sup> Workforce research to support York's Children and Young People's Plan [www.yor-ok.org.uk/cypp](http://www.yor-ok.org.uk/cypp).

(LAT) is a multi-agency team covering one of three defined geographical areas of York. The purpose of a Local Area Team is:

- To prevent the escalation of needs which may require, if not addressed, statutory, complex and costly interventions at a later point.
- To reduce inequality of outcomes for our communities across York.

Local Area Teams are not just a set of Local Authority services. They are **multi-agency** and bring together all partners in a local area that exist in the lives of children, young people and families. This way Local Area Teams can bring together the full power of our communities to address need and build resilience. Over the course of 2017 we will be working with a number of multi-agency partners to develop and extend the model. Key partners that will align/co-locate with Local Area Teams include:

- Well-being workers
- Health Visitors / School Nursing service
- North Yorkshire Police / PCSOs
- Health providers
- Department for Work and Pensions
- Housing
- Community Links
- Local Area Coordinators

The landscape of early help is much broader and diverse than purely the co-located multi-agency services outlined above. Local Area Teams are very much all about early help but early help is not just about Local Area Teams. This strategy clearly sets out the need for all agencies and communities to work together in response to need in order to secure sustained and positive outcomes. This means that this strategy sets a common vision and purposed around early help for any organisation working with children, young people and family. For example the voluntary and community sectors, schools, childcare providers, colleges, universities, communities and families themselves.

## LOCALITIES

The map below shows how Local Area Teams reach across the city. Local Area Teams will have their office bases located at the three designated Children's Centres namely:

- Tang Hall
- Hob Moor
- Clifton

Officers are based in these locations but operate across the city either through supporting other practitioners or work directly with children, young people and families.



## STRATEGIC AND GOVERNANCE ARRANGEMENTS

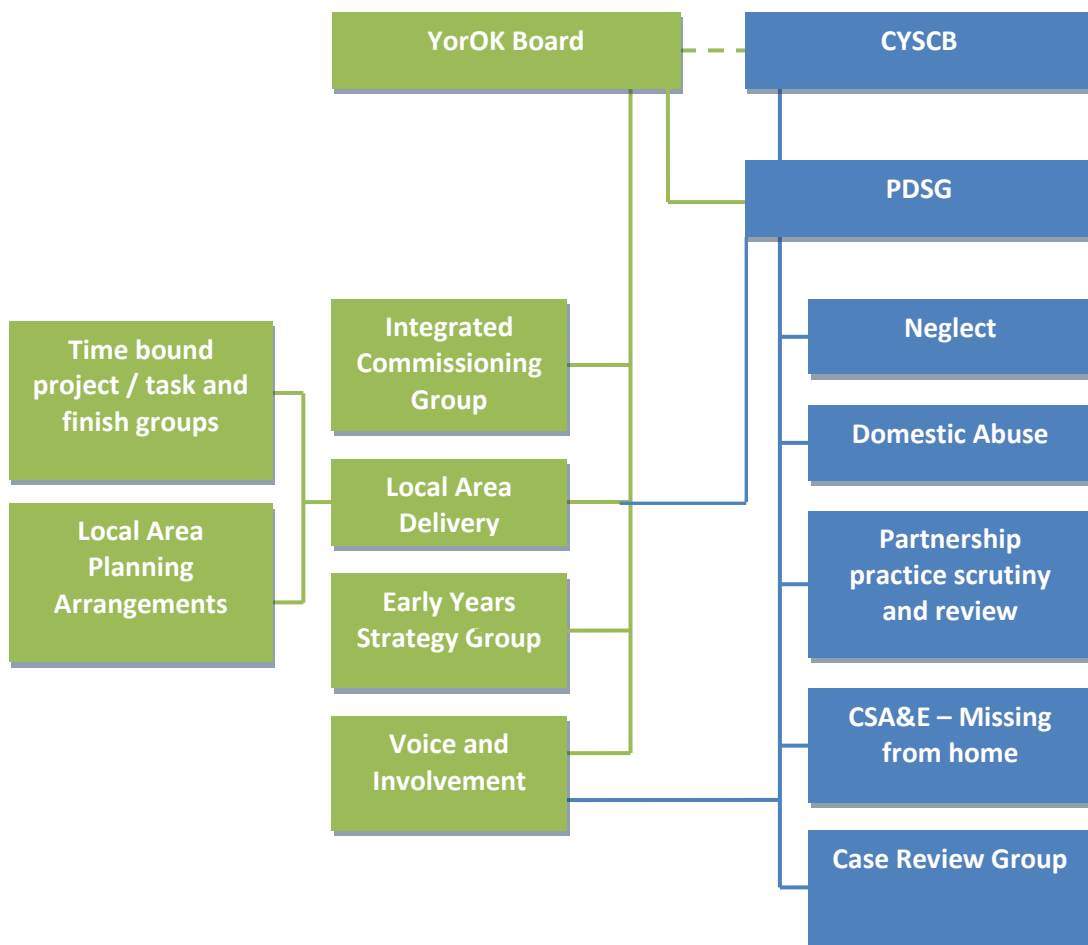
The Local Area Delivery Partnership is a city wide multi-agency board which is accountable both to the YorOK Board and the Local Safeguarding Children's Board (via the Priority Delivery & Scrutiny Group (PDSG)).

In summary the purpose of the Local Area Delivery Partnership is to promote and ensure implementation of effective integrated multi agency arrangements and practices that will support the delivery of early help and intervention services for children, young people and families.

The Local Area Delivery Partnership has the following specific responsibilities:

- To oversee the production, publication, delivery and review of the Early Help Strategy.
- To support the continuous improvement of multi-agency early help arrangements across York.
- To provide governance oversight of Local Area Team arrangements.
- To support the development of, and review of, Local Area Outcome Plans
- To review and improve the quality and effectiveness of early help arrangements.
- To support the delivery and evaluation of the Troubled Families programme.
- To regularly report on the early help agenda to the YorOK Board and LCSB.

The diagram below shows how the Local Area Delivery Partnership relates to other groups and boards.



**LOCALITY GOVERNANCE ARRANGEMENTS**

Local Area Advisory boards are locality wide multi-agency operational boards which are accountable to the Local Area Delivery Partnership and the Early Years Strategy Group. They bring together deliverers of early help across the locality.

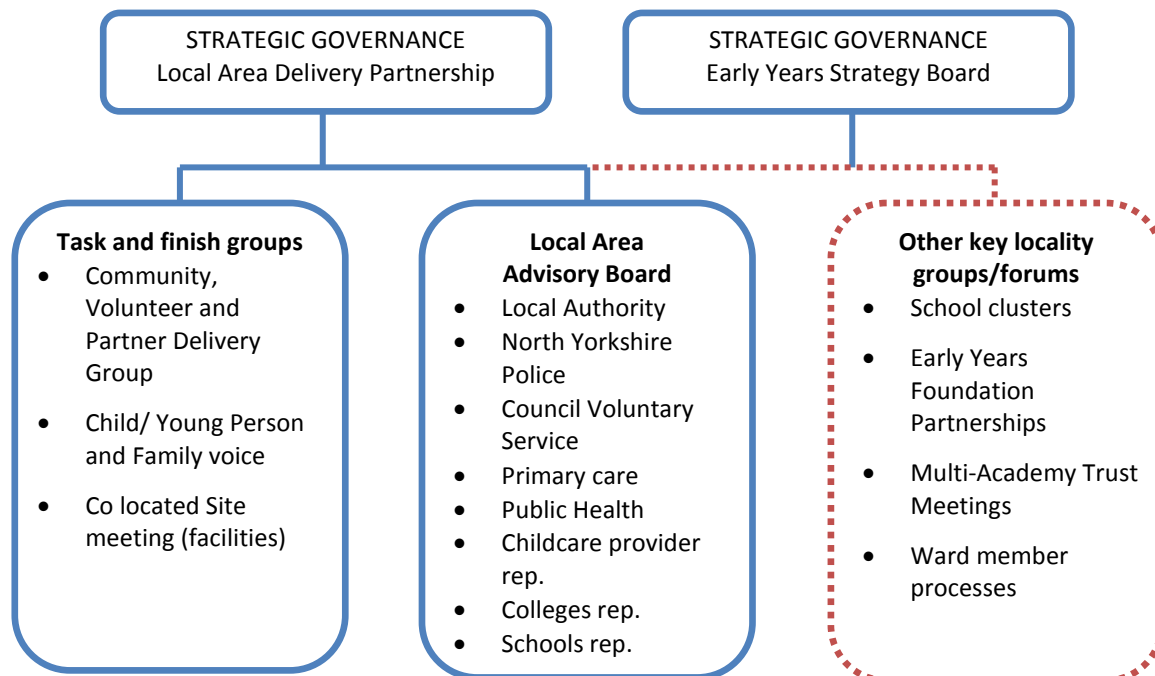
The Local Area Advisory Boards will focus on the Local Area priorities, service delivery and the Early Help offer which will include the Children’s Centre offer, Troubled Families and Young Person’s offer. By creating these

locality arrangements we can root our approach to early help in local communities, enabling ownership and decisions to be taken at a community level.

Each Local Area Advisory Board has the following specific responsibilities:

- To provide advice and support to the key partners responsible for the operational delivery of the services for children, young people and families.
- To use knowledge and understanding of the needs of the community to inform the discussion about early childhood services delivered through the Children’s Centre offer.
- To steer partner organisations to work well together.
- To drive improvement in the Local Area performance and to participate in any Ofsted inspection of the Children’s Centres
- To identify priorities through effective consultation
- To agree service delivery objectives and to ensure that an ongoing local area plan and an annual self evaluation document is produced for each area
- To monitor progress through performance management;
- To ensure the services on offer meet local needs and contribute to improving children’s outcomes.
- To ensure that the local area team is working effectively to contribute to the wider improvements to outcomes described in the local Children and Young People’s Plan and Early Help Strategy.
- To ensure the full involvement of children, parents and the local community in the planning, design, delivery and review of the services.
- To support the delivery and evaluation of the ‘Troubled Families’ programme in the area

The diagram below shows how the locality governance arrangements relate to other groups and boards.



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## Annex B – Local Area Teams Case Studies



### Case study one – Community and Partnership Officer

#### Issues Raised April 2017

- Initial Issues identified via LAT's/Schools around many children attending school without having any breakfast.
- Further concerns where identified via LASP workers around young people not having access to meals through the day during school holidays.
- Data in the North highlighted the rising levels of obesity in young people and families
- Data for some North wards also highlighted family poverty as a concern.

#### Actions

- Di Lambert, North CPO, contacted “His Church Charity” who had recently partnered up with York City Football Club Foundation to promote a “Breakfast for Winners project” to identify ways to expand access to this provision.
- Information fed back to City Wide Teams and shared with primary schools.
- LAT practitioners Martine Eddon, Sam Smart(North) and Sinead Tingley (West) fed-back information to all schools and liaised with schools in LAT's who expressed an interest in accessing the free provision.
- CPO liaised with partner organisation York City Football and agreed free sports activities during school holidays to identified families in the north. A healthy lunch was included in the offer.
- Clifton Ward Council and Huntington/New-Earswick Ward Priorities were revisited to reflect feed-back from CPO who highlighted an increase in local data around obesity in young people and families.
- Further information around access to food banks, community cafes and charities were collated and fed-back to LAT's
- CPO met with Fareshare Project (fighting hunger, tackling food waste) to discuss new partnership with Tesco. Information was fed-back to local partners and schools to highlight ways in which organisations could access food wastage at Local Tesco outlets across the city 5 days a week including school holidays.

#### Outcome

- Improvement in educational attainment and social inclusion through the provision of healthy, good quality breakfast cereal to school Breakfast Clubs and pupil premium children in Park Grove Primary School and Carr Junior School.

**School Quote** – “Some of the cereals were used at morning break; this gives the children a welcome energy boost in the run up to lunchtime”.



**School Quote** – “Some cereals and the nutrigrain bars were kept for children who on an occasional basis we are aware have come to school without any breakfast”

- Highlighted opportunities for organisations and schools to access city wide food waste distribution points in local communities. Opportunities across the city are now increasing and discussions around accessing support from a National initiative are taking place with CPO, St Lukes Church and Yorcafe in Tang Hall.
- York City will continue to offer free sporting activity places during school holidays as a result of successful ward funding applications. Extending offer of free places and lunch due to high number of places requested.
- Identified gaps in provision raised with Ward Councillors via CPO to address possibility of new ward/additional ward priorities:
  - Huntington /New-Earswick ward priorities revisited to include: Providing engagement opportunities throughout the ward for all, particularly young people and hard to reach groups
  - Clifton Ward Priorities revisited to include: Improve community wellbeing through a varies range of physical activities
  - Haxby & Wigginton: working in partnership with local communities
  - Guildhall Ward: More inclusive city centre communities

### Next steps

Plans/discussions in place to work in partnership with CPO, St Lukes Church Clifton and Yorcafe to set up a 3- day pilot distribution point in Clifton of waste food from all major food chains in Clifton on 27<sup>th</sup>, 28<sup>th</sup> and 29<sup>th</sup> December 2017. Further work will be done to develop the links with other food stores, such as Marks & Spencer, and communities for the effective distribution of edible waste food.

### **Case study two – Communities that Care**

#### **Issues Raised Feb 2017**

- Anti-social behaviour an ongoing issue in the community.
- PCSO requiring support to progress a community development strategy.
- Residents Association and Ward Team meetings highlighting problems and willing to invest in solutions.



**Actions**

- Tim Waudby CPO West working in partnership with PCSO, Police colleagues and Community Safety Hub to address issues and promote the Communities that Care model to partners and the community.
- Various meetings set up with school pastoral staff, community meetings and regular updates from ward councillors.
- Around £3,500 towards commissioning activities aimed at children and young people was allocated by the Ward Team.
- Multi-agency problem solving meeting at the end of the school year to address problems by some young people targeting high school students during and after school time.

**Outcomes**

We have enabled the delivery of a project of outreach youth work, working in partnership with the Rock of York to deliver the mobile 'pop up' youth sessions at St. Aiden's Church and Sanderson Court Community Centre. These have attracted 30-50 young people each Friday evening. Consultation with those who have attended has shown a strong wish for football opportunities in the area and more youth sessions. The last planned session will take place on 13th October 2017 and will be taking place at Sanderson Court Community Centre. The intention is that we can continue to offer these sessions through a more sustainable model in cross partnership with all the groups involved to apply for external funding to support workers offering a safe and fun place at the community centre one evening a week. This will enable better engagement with the young people and hopefully channel them into existing schemes and opportunities city wide.

Further work will begin in the coming months to provide after school sports sessions for primary aged children, with a focus on those from the Chapelfields estate in particular but will also be open to other local children and provided free of charge through Ward Funding. The LAT CPO has been working with York City Football Foundation and York Knights Foundation to offer these and will again try to find a way of making this provision more sustainable.

**Case study three – Tackling anti-social behaviour****Issues Raised**

- Concerns raised from Local Residents to Ward Councillors regarding nuisance behaviour from young people in and around Strensall shops and parks
- Reports from LASP's revealed an extensive range of complaints and concerns from Head teacher, community members and Army Welfare Officer at Strensall Barracks regarding young people's behaviour in the area such as:



- Large groups of children as young as Yr 4 to Yr 11 hanging around in groups together
- Banging on doors late at night and verbal abuse.
- Dog waste being thrown at windows of houses.
- Reports of house being entered whilst occupant was out.
- Threatening behaviour and intimidation of other local children
- Lack of identified youth provision in the area to support early intervention
- Young people consuming alcohol in Local Park and smashing bottles in play areas requiring Mum's of young children to take a carrier bag with them to clear and make safe before children can use play area and equipment.

### Actions

- LASP worker Sam Smart pulled together multi-agency professionals meeting to discuss the ongoing issues in the Strensall area to agree a solution focused action plan to address concerns raised, link organisations together and improve communication across agencies
- CPO, Community Involvement Officer (CIO) and Ward Councillors drew up a specification for a consultation programme to capture the voice of young people with a view to offering youth engagement provision in the future. An initial value agreed from Ward Councillors for up to 5k
- CPO dispersed this opportunity to bid for this specification to over 200 partners across the city
- CIO co-ordinated bids and briefed Ward Councillors.

### Outcomes

- The successful organisation delivered a 12-week engagement Program to universal young people in identified areas of Strensall from Ward Funding
- Ward councillors provided an additional 5k to incorporate weekly sports provision alongside outreach consultation work at local church hall. Bringing total amount from ward funding to 10k
- Audio consultation and video consultation were collated and fed back to councillors by young people
- Strensall "hot spots" were identified by Police and incorporated into the Operation liberate summer programme timetable
- Improved links with local PCSO, Robert Wilkinson Primary Academy and Strensall Army Welfare Officer
- 24 of the participants that attended the sessions were identified as living within the targeted areas of concern
- One young person who was known to the police for anti-social behavior volunteered with each session and has been a positive influence to the others, and police can see



progress. He has undertaken a football coaching qualification and also developed himself into a key figure that is well respected by the young people.

- Statistics from service provider recorded 79%, with 10 of the 24 attending 4 or more of the sessions.

### **Next Steps**

- Local village hall committee is now confident and happy to support a long term project from their venue in the future at a reasonable rate to enable long term sustainability for future provision
- Application has been submitted to ward councilors to continue provision in the future

## **Case study four – A case study showing the impact of whole family working to reduce NEET**

### **Starting Point**

- The family was known to the Local Area Team (LAT) as a “troubled family”<sup>1</sup>. Mum had approached the community links team leader for support with housing issues and then had dis-engaged.
- The school identified the family’s year 11 student as a potential ‘pre-NEET’ and had referred them to the European Social Fund (ESF) Project Officer for additional support with the post 16 transition into work and learning.
- In the summer the ESF Project Officer referred the young person into the LAT because of the family’s issues and circumstances.
- The school careers-co-ordinator also highlighted the family’s year 11 student to the LAT Learning & Work Adviser (L&WA) as a potential young person to become NEET.

### **What LATs Did/Facilitated**

- The L&WA attempted to make contact with mum over the summer period to offer support to the young person with their plans around work and learning.
- The L&WA worked with the primary school (there was a younger child) and community links team leader to engage with mum through the school because mum has a good relationship with a member of the pastoral staff.
- As part of the September guarantee, the L&WA, with the support of LAT colleagues undertook a successful home visit to mum and the young person to inform about the September guarantee and the offer of learning.
- Mum and the young person said that they would like support and made an appointment to meet with the L&WA at 30 Clarence Street where a C.V was drafted and subsequently written up for the young person and post 16 options were discussed. The

<sup>1</sup> Troubled Families is a term for the national programme lead by the Department for Communities and Local Government.



young person wished to explore a course with York College and a meeting was set up with the relevant College department.

- Mum also asked for support into work. She said that she would like to meet the LAT Employment Adviser (JCP York).
- A home visit was arranged where the L&WA introduced the LAT Employment Adviser to mum. The L&WA also informed (and gave York College bursary application form) about the discretionary bursary (subject to means testing) and travel support. The L&WA also said that she was there to offer further support to mum and the young person.
- Mum said that she would like support from the LAT Employment Adviser and agreed to a subsequent meeting.

### **Impact**

- The young person has been offered a start date with York College.
- Mum is working with the LAT Employment Adviser with a view to getting into employment. She is also working with him regarding issues around benefits.
- Mum agreed to the L&WA and the LAT Employment Adviser informing the community links team leader regarding progress and linking in with mum.

### **Case study five – Multi-agency working between Local Area Teams, Community Links (community group commissioned by Adult Services), school and Department for Work and Pensions**

#### **Presenting Problems:**

X is a single mother referred to the scheme by a LASP. There were concerns over a potential eviction due to rent arrears and anti social behaviour due to domestic abuse and alcohol use. There were also concerns over the emotional well being of X's five year old daughter and her performance at school.

#### **Work Completed:**

A FEHA was started around the family and lead by the SEND worker at the school. York Families support worker assisted X in ensuring that all her benefits were correct and that she engaged in a repayment plan set up for her rent arrears. Eviction has now been averted. Assisted with repaying council tax debt and preventing this from going to court. Working closely with FEHA lead practitioner the York Families support worker encourage x to get back into work and she has now found a job which fits around school and which she is thoroughly enjoying. York Families worker requested assistance from Andy Long (DWP) to assist in this process and he has advised on Working Tax Credit and eligibility for childcare during school holidays.

#### **Outcomes:**

x is no longer drinking and is working 20 hours per week, claiming all correct benefits. Her daughter is now 'coming on leaps and bounds' at school and x reports that her behaviour at home is much more settled. York Families worker has invited x to participate in some recruitment training through



Community Links so that she can be part of any future interview panels. She has readily accepted this and has said that she would like to consider a career in the support work herself in the future – possibly starting with some sort of mentoring role.



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**Learning and Culture Policy & Scrutiny Committee****14 November 2017**

Report of the Corporate Director Children, Education &amp; Communities

**School Improvement Update****Summary**

1. This report provides information about school performance in the academic year 2016- 2017.<sup>1</sup>
2. This report provides information about the position of schools according to Ofsted inspection judgements as of 1<sup>st</sup> November 2017.

**Primary and secondary school performance 2016- 2017****3. Early Years Foundation Stage.**

Outcomes for the Early Years Foundation Stage show 74% of pupils achieving a good level of development in 2017. This is 4 percentage points above the national average and maintains the city's good outcomes in the early years.

**4. Key Stage 1.**

Outcomes at KS1 have continued a trend of improvement from 2016. 84% of pupils achieved the expected standard in phonics in Year 1 in 2017. This was an improvement of 2 percentage points from 2016 and was 3 percentage points above the national average. The percentage achieving the expected standard in reading, writing and maths was above the national average in 2017, as was the percentage of pupils achieving the good standard at the end of Key Stage 1. Of particular note has been

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<sup>1</sup> Data used in this report is currently provisional prior to the publication of the validated national data in the Department for Education Performance tables in January 2018.

the improvement in outcomes in writing, which saw a 7 percentage point improvement for pupils achieving at the expected standard in between 2016 and 2017. This has moved York's position from being below the national average for writing in 2016, to 1 percentage point above national in 2017.

5. **Key Stage 2.**

2017 Key Stage 2 outcomes in attainment and progress have seen improvement from 2016. The unvalidated Key Stage 1 to Key Stage 2 progress data shows that progress was above national in reading and maths and in line with national for writing in 2017. This represents a significant improvement from 2016, where both attainment and progress was broadly in line with national.

6. Improving outcomes in writing was the focus of a school led project in 2016-17. This small scale project, involving six schools demonstrated improvements in outcomes and had a notable impact on improving the outcomes of children eligible for the pupil premium. The schools involved in the project collectively narrowed their pupil premium gap in writing from -34.4% to -12.8%. The positive impact of the project was used to inform a successful York partnership bid to the Department for Education Strategic School Improvement Fund which is allowing the work on writing to be extended and expanded over the next two years.

7. Priorities for improvement in primary school performance in 2017-18 are to continue to build on the improvements in attainment and progress in both KS1 and KS2 so that York's outcomes are consistently above national averages by improving the attainment and progress of disadvantaged and lower attaining pupils across all key stages.

8. **Key Stage 4**

New national performance indicators were introduced to KS4 in 2017. The introduction of reformed GCSEs in English and mathematics has seen the introduction of a numerical 9-1 grading system, with grade 5 being seen as a good pass and grade 4 as a standard pass. In 2017 all other subjects have continued to be graded using the A\*-G grading system, meaning that pupils have results with both numerical and alphabetical grades. Over the

next two years there will be a phased roll out of the reformed GCSEs and the move to the new numerical grading structures across all subjects. However, as in 2016 it does mean that 2017 outcomes are not directly comparable to previous years.

9. Provisional outcomes for KS4 reported by the Department for Education in the Statistical First Release indicate that attainment and progress outcomes in York have remained above national averages. In 2017 York achieved an Attainment 8 average of 49 points which was 3 percentage points above the national average.
10. Performance in the new reformed GCSEs was very strong; the percentage of pupils achieving grade 5 and above in English and mathematics combined was 47.7%. This was 5 percentage points above national.
11. The percentage achieving grade 5/ C and above in the Ebacc subjects was also significantly above the national average. 21.1% of pupils nationally achieved this measure in 2017 against 31.3% in York.
12. The Progress 8 measure indicates that York's performance improved in 2017 and was above average at 0.11. This places York in the top quartile of LA performance nationally.

13. **Key Stage 5.**

Outcomes in KS5 continued to be strong in relation to performance nationally with all the school sixth forms performing strongly against value added benchmarks. Collectively sixth form provision in York is amongst the strongest of any local authority area nationally.

14. **Narrowing the Gap**

Provisional data indicates that gaps have narrowed in the primary phase. Gaps data is currently unavailable for Key Stage 4.

15. **Key Stage 1**

The gap between disadvantaged and non disadvantaged pupils achieving the expected standard in reading, writing and mathematics at Key Stage 1 within the LA has narrowed by 4

percentage points from last year, and early indications show the gap between disadvantaged and national non disadvantaged has narrowed by 6 percentage points.

**16. Key Stage 2**

The gap between disadvantaged and non disadvantaged of pupils achieving the expected standard at reading, writing and mathematics within the LA has narrowed by 6 percentage points from 2016, and early indications show the gap between our disadvantaged and national non disadvantaged has also narrowed by 6 percentage points.

**Ofsted Judgements - update**

17. Our ambition in York is that every child and young person attends a school that is judged as good or better. As of 1<sup>st</sup> November 2017 87.5% of our secondary schools are good or outstanding, and 97.9%% of our primaries are good or outstanding, with 100% of our special schools good or outstanding. This means that overall, 96.4%% of schools in York are good or outstanding<sup>2</sup>.
18. This currently places York above the national average for the percentage of good and better schools, with nationally 89.1% of all schools being judged good or better, 90.7% of primary schools judged good or better and 80.4% of secondary schools judged good or better.
19. Overall York's schools continue to perform well in relation to national performance indicators. The key priority is to work with schools to address variations in performance between schools through continuing to facilitate effective school to school support and commissioning effective school improvement interventions to prevent school failure. This is a focus of the work of the York Schools and Academies Board which is working to ensure that variations in school performance are addressed through effective targeting of collaborative school improvement resources so that both maintained schools and academies are able to continuously improve.

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<sup>2</sup> Data taken from Watchsted – [www.watchsted.com](http://www.watchsted.com). This calculation is based on schools with a current Ofsted inspection judgement, schools that have recently converted to academy status do not have an Ofsted judgement until they have their first inspection as an academy.

## Recommendations

As this report is for information only there are no specific recommendations.

Reason:

To provide the committee with an update on school performance in the academic year 2016/17.

<b>Author:</b>	<b>Chief Officer Responsible for this report:</b>
Maxine Squire Assistant Director, Education and Skills Adults, Children and Education 01904 553007	Jon Stonehouse Corporate Director, Children, Education and Communities

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14 November 2017

**Learning and Culture Policy & Scrutiny  
Committee**

Report of the Corporate Director Children, Education & Communities

**Academisation, School Organisation and Place Planning Summary**

1. This paper provides the members of the policy and scrutiny committee with an update on academisation in York and provides an update on the council's work on school place planning.

**Background**

2. The introduction of the Academies Act in 2010 enabled more schools to become academies by opening the status to good and outstanding schools. The introduction of the Education and Adoption Act (March 2016) has refocused academisation on tackling under-performance with the introduction of the requirement for schools in an Ofsted category of concern to convert to academy status as a sponsored academy within a multi-academy trust. Under the terms of the act the LA has a statutory duty to facilitate the academisation of schools causing concern.
3. Whilst the mandatory timeline to achieve a fully academised system by 2022 has been abandoned it is still the intention that all schools should consider conversion to academy status. In line with the changes taking place nationally an increasing number of schools in the York are now exploring academy status and are interested in forming or joining locally led multi-academy trusts.
4. The council has a statutory responsibility to ensure sufficiency of school places in its area in order to fulfil this duty the local authority is developing a strategic framework to manage the supply of and demand for school places over the next 15 years. The work of the school place planning team focuses on projecting where and when additional school places will be required, and involves working with

central government and the school community to provide places in good or outstanding schools.

### **Academisation in York**

5. As of 1<sup>st</sup> November 2017, 20 York schools have converted to academy status. The majority of these schools are convertor academies, with 4 being sponsored academies. Apart from one single academy trust (Huntington Primary Academy), York's academies are part of locally constituted multi-academy trusts (MATs). There are currently four of these, Ebor, Hope, Pathfinder and South Bank.
6. The table below shows the schools currently in each of the York MATs:

<b>Multi Academy Trust (MAT)</b>	<b>York schools in the MAT</b>
Ebor	<ul style="list-style-type: none"> <li>• Haxby Road Primary Academy</li> <li>• Park Grove Primary Academy</li> <li>• Robert Wilkinson Primary Academy</li> </ul>
Hope	<ul style="list-style-type: none"> <li>• Burton Green Primary Academy</li> <li>• Poppleton Ousebank Primary Academy</li> <li>• Manor Church of England Academy</li> <li>• Vale of York Academy</li> </ul>
Pathfinder	<ul style="list-style-type: none"> <li>• Archbishop Holgate's Church of England Academy</li> <li>• Badger Hill Primary Academy</li> <li>• Clifton with Rawcliffe Primary Academy</li> <li>• Hempland Primary Academy</li> <li>• Heworth Primary Academy</li> <li>• New Earswick Primary Academy</li> <li>• St Lawrence's Church of England Primary Academy</li> <li>• Tang Hall Primary Academy</li> </ul>



South Bank	<ul style="list-style-type: none"> <li>• Knavesmire Primary Academy</li> <li>• Millthorpe School</li> <li>• Scarcroft Primary Academy</li> <li>• Woodthorpe Primary Academy</li> </ul>
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7. In addition to these schools there is a planned programme of academy conversions which will be taking place over the academic years 2017-18 and 2018-19 based on schools that have submitted their expressions of interest to the Regional Schools Commissioner. Of the schools in the conversion pipeline all bar one are convertor academies. The next phase of conversions will also result in the creation of a new York based multi-academy trust, the South Partnership, which will be a partnership of schools in the south of the city, including Fulford School and a number of its partner primary schools. Annex 1 outlines the timeline for planned academy conversions.
8. The LA retains strong working relationships with all academies/multi-academy trusts in the city and further developing its future strategic working relationship with the chief executives of the multi-academy trusts is crucially important as more schools leave the maintained sector over the next few years. This has led to the development of the York Schools and Academies Board which is providing a structure for academies and maintained schools working together to address improvement priorities in individual schools.

### **School Organisation and School Place Planning**

9. The need to provide sufficient school places for current and future residents is an important statutory duty of the City of York Council and central to this is building an educational infrastructure for the city by forecasting likely demand and supply of school places over the medium term and longer term.
10. The council is provided with 'Basic Need' funding from central government for this purpose, a total of £40,214,374 has been committed since 2011, and the council need to ensure that this and other sources of funding are used to best effect in those areas of greatest need, and to ensure that all educational provision is sustainable in the longer term, working with the school community.
11. There is currently a balance of £20million of Basic Need funding that has been provided to meet the school sufficiency duty. A strategic

framework is being developed to ensure that this funding is being used effectively to address the supply of school places and maintenance of the education estate over the next 15 years.

12. Several school expansions have been funded in recent years, for example at Fulford School, St Barnabas CE Primary School and Scarcroft Primary School. A scheme for temporary accommodation at Acomb Primary School was funded for the start of this school year to address a local 'bulge' in the primary school population.
13. Although the greatest need for additional places is now in the secondary phase, there will still need to be some primary capacity created to manage localised supply pressures.

### **Capacity**

14. School capacity across all existing schools is now in a second level of assessment, where officers have started to conduct site visits to assess the size of the school estate, and from these visits, recalculate and revise data held by the council about the capacity of existing school buildings.
15. Schools and academies have been categorised in one of three categories, A, B and C with those rated highest being those schools and academies that were identified as potentially having more capacity than their current net capacity assessment and/or funding agreement indicated.
16. Category 'A' schools have been prioritised in the schedule of visits and all A-rated primary schools have already received site visits from schools buildings officers. A-rated secondary schools are in the process of being visited later, with all A-rated schools being completed by December 2017. Officers have developed a further schedule of site visits for detailed assessment over the course of the school year to identify any current and potential teaching spaces that may be available, or can be re-commissioned from alternative uses. It is envisaged that all B-rated schools and academies will be visited or reviewed over the first half of the school year.
17. By highlighting where existing capacity may exist, or where non teaching spaces can be re-commissioned as teaching spaces from their current uses, we will identify those areas where any additional capacity will have to be built to address any remaining sufficiency needs.

### **Forecasting**

18. Forecast data had previously been quality assured and submitted to the Education and Skills Funding Agency, incorporating existing intelligence from the school census, housing and school admissions data and preference trends. A separate submission has also been made to the ESFA regarding what Basic Need funding has been spent or committed to date and the high-level priority areas that future Basic Need spending will need to address.
19. Current forecasts, which are undertaken in 4 secondary and 17 primary planning areas (areas made up of school catchment areas in which travel to school distances are reasonable), show the greatest level of future need in the secondary phase, with some localised need in the primary phase.
20. There also is a need to factor in planning for the needs of those children requiring differentiated provision because of their special educational needs as these numbers of children may grow in line with general population growth.

### **Primary phase**

21. At primary level, there remains a city wide surplus of places, and this capacity across all primary year groups is predicted to reduce from 1030 places to 701 places over the next 5 years. For the first year of primary school a city wide surplus will reduce from 198 to 66 places. As mentioned above this is significantly localised and where there is existing capacity, it is generally present in the urban east and north of the city. Primary school places in the south, west and centre of the city have been under the greatest pressure in recent years. In some areas, particularly villages and where only one school exists within an area, there has been significant additional pressure on places and committed basic need money will be required to address this.
22. Overall across the city there are now surplus primary places however, there will continue to be pressure points within certain year groups at some schools as the high numbers of pupils that have been admitted to schools over the last few years make their way through their primary school education.

23. It is anticipated that there will be continued in-year pressures particularly within key stage 1 classes which are restricted to 30 pupils. Some semi rural and rural schools may continue to see classes rise across all year groups in some areas due to inward migration of families.

### **Secondary phase**

24. The latest projections indicate future pressure for places in the South East (Fulford), East (Archbishop Holgate's) and West (York High, Manor CE, Millthorpe and All Saint's RC). However the work being done on net school capacity figures indicates that the impact of this is likely to reduce forecasts downwards although some additional places will be required in these areas.
25. Currently school place planning forecasts are based on approved new housing projects however these forecasts do not include projected housing developments e.g. the Local Plan. This will require recalculation our school place forecasts when the Local Plan has been agreed.
26. In the immediate future the South East planning area will be a priority (70 new places by 20/21) with the West likely to follow shortly after requiring similar amounts of new places. The revised capacity figure (increase from 1411 to 1700 as a result of new build) at Archbishop Holgate's means there is less pressure in the East but this has to be balanced against greater popularity of the school.

### **Future outlook – next few months**

27. The strategic approach being adopted is for school sufficiency data to continue to be re-run annually but to proceed over the course of the current school year with a process of highlighting where additional places are required by planning area.
28. Discussions with the school community regarding the potential capacity of existing school buildings is now well underway and will be complete later this school year. The total identified 'net capacity' of schools and academies will when contrasted with local forecasts provide a more accurate baseline of existing surplus and forecast deficit of school places in each local planning area.
29. This work will inform further project work on which planning areas

require additional permanent or bulge (temporary) accommodation over the period up to 2022/23.

30. Additional work will also be required in the coming months regarding what additional school places may be required as a result of future housing need across the Local Authority area, with conversations between planners and education officers already having taken place and some planning for additional housing. It is planned that parallel data sets are developed where significant housing is proposed, and that these needs and their associated funding from S106 contributions be combined with the needs and funding for demographic growth in order to plan for the future need of the city as a whole.

**Recommendations**

31. This report is for information and to provide the committee with an update on the pace of academisation in York and the work taking place to meet the council’s statutory duty to deliver sufficient school places in its area.

**Contact Details**

<b>Author:</b>	<b>Chief Officer responsible for this report:</b>
Maxine Squire Assistant Director, Education and Skills Adults, Children and Education 01904 553007	Jon Stonehouse Corporate Director, Children, Education and Communities

Report  
Approved

Date


**For further information please contact the author of the report**







**Background Papers:**

**Annex 1: Timeline for planned academy conversions**

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2017 PLANNED CONVERSIONS AND CONVERSION DATES as of 01.11.17

 Completion on 1st of the month

SCHOOL	MAT	JAN 2017	FEB 2017	MAR 2017	APR 2017	MAY 2017	JUNE 2017	JULY 2017	AUG 2017	SEPT 2017	OCT 2017	NOV 2017	DEC 2017
Canon Lee	Hope Learning Trust												
Park Grove Primary	Ebor												
Tang Hall Primary	Pathfinder												
Clifton with Rawcliffe Primary	Pathfinder												
New Earswick Primary	Pathfinder												
Woodthorpe Primary	South Bank												

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**Children, Education & Communities Policy & Scrutiny Committee** 14 November 2017

Report of the Assistant Director (Communities and Equalities)

**York Museums Trust (YMT) Scrutiny Review Update**

**Background**

1. The report of the Learning & Culture Policy & Scrutiny Committee task group, dated 24 March 2016, recommended that the future legal relationship between the Council and YMT should be based on: *A charity with a governing document or scheme which would set out how the buildings and collections would be managed.*
2. The Task Group agreed that any new scheme should:
  - Put a double-lock protection on the assets so that neither YMT nor the Council could dispose of or use them outside of the terms of the governing document or scheme without the other's consent (and, in the case of the core assets, the Charity Commission)
  - Provide clarity and consistency of approach regarding the long-term use and management of the assets
  - Reassure potential donors to the collections regarding the long-term security of their donations
  - Reassure potential funders, legacy donors and others regarding the long-term security of their contributions
  - Demonstrate the long-term commitment of both the Council and YMT to a partnership approach to protect, preserve and enhance the assets for the public good
3. This paper reports back on progress against that recommendation.

**Legal Advice Received**

4. The Council and YMT have sought independent legal advice. This has established the following headline options:

- Option 1, amended version of existing structure – retain YMT, York Museum and Gardens (YMG) and Kirk Collection with YMT being the trustee of YMG and the Kirk Collection. YMG amended to receive new assets such as the Art Gallery assets on permanent endowment. Updated documentation to provide the constitutional safeguards and terminate existing documentation where relevant.
- Option 2, amended version of existing structure with new charitable trust for assets transferred – retain YMT, YMG and Kirk Collection with YMT being the trustee of YMG and the Kirk Collection. Updated documentation to provide the constitutional safeguards and terminate existing documentation where relevant. Create a new charitable trust to own the new assets transferred over, e.g. assets from the Art Gallery, with the Trust as sole corporate trustee and Council as custodian trustee, i.e. a parallel trust to YMG.
- Option 3, transfer of YMG to YMT – transfer the YMG to YMT so that all assets are held by YMT, with the YMG assets held on a separate trust where required. Updated documentation to provide the constitutional safeguards and terminate existing documentation where relevant.

5. Option 2 is established as the preferred approach, ie:

- to retain the overall framework of organisations that currently exist: YMT, YMG and Kirk Collection. The Council would continue to act as custodian trustee in respect of land held in the YMG and Kirk Collection providing further balance to the power and responsibilities of the parties;
- to revise the governance arrangements for YMT, YMG and Kirk Collection so that the Council has greater safeguards over the future use of the assets. The additional safeguards would pave the way for the Council to terminate the contractual controls it has and transfer the collections on a permanent basis which could be on terms that created permanent endowment;
- to create a new charitable trust in parallel to the YMG for new assets, such as the Art Gallery assets, to be transferred on terms that create permanent endowment. The structure would mirror the YMG with the Trust as managing trustee and the Council as custodian trustee.

6. This would retain the current structure of YMT, YMG and the Kirk Collection together with the Council as custodian trustee, all of which represents a well understood and effective way of managing the assets. Creating a new charitable trust mirroring the YMG structure will allow the Council to transfer

assets as permanent endowment without changing the terms of the YMG. This offers a clean approach with the additional assets being transferred being held in a separate trust. This should facilitate clear communication as to the changes to the structure. The ability to link the new charity with YMT will mean there will not need to be material additional administration in the on-going management of the new trust. Whilst this option does involve the creation of a new charitable trust, Option 1 would involve amending the YMG constitution to allow for the new assets to be transferred so the difference between the two would in practice be minimal.

7. The revised governance arrangements would centre on requiring both YMT and the Council to agree to certain key decisions, for example around disposing of any of the collections. This would be achieved by amending the constitutional documents of YMT, YMG and the Kirk Collection and creating the new charitable trust that includes equivalent provisions. For YMG and the Kirk Collection this would involve applying to the Charity Commission for a revised scheme. For YMT it would involve amending the articles of association by special resolution (75% majority of the members). The parties would need to agree the list of decisions that would require unanimous agreement.

### Next Steps

8. The legal advice received will now be considered by YMT's trustees. Once a response has been received from YMT a further report will be brought to this committee.

### Contact Details

**Authors:**

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Ext. 3371

**Chief Officer responsible for the report:**

Charlie Croft  
Assistant Director (Communities and  
Equalities)

**Report Approved**  **Date** 31.10.17.

**Wards Affected:**

**All**



For further information please contact the author of the report

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Meeting Dates	Children, Education & Communities Policy & Scrutiny Committee Draft Work Plan 2017-18
Tues 27 June 2017 @ 5:30pm	<ol style="list-style-type: none"> <li>1. York Museums Trust – Partnership Delivery Plan Bi-annual Update (Reyahn King)</li> <li>2. TdF Scrutiny Review Draft Final Report</li> <li>3. Draft Workplan &amp; Discussion re potential scrutiny topics for 2017/18</li> </ol> <p><b>Meeting cancelled - All business deferred to July 2017 meeting</b></p>
Wed 5 July 2017 @ 5:30pm	<ol style="list-style-type: none"> <li>1. York Museums Trust – Partnership Delivery Plan Bi-annual Update (Reyahn King &amp; Michael Woodward)</li> <li>2. Attendance of Executive Members – Priorities &amp; Challenges for 2017/18 <ul style="list-style-type: none"> <li>• Executive Member for Culture, Leisure &amp; Tourism - Cllr Ayre (confirmed)</li> <li>• Executive Member for Education, Children &amp; Young People – Cllr Rawlings (confirmed)</li> <li>• Deputy Leader, Community Engagement – Cllr Aspden</li> </ul> </li> <li>3. Year End Finance &amp; Performance Monitoring Report (Richard Hartle)</li> <li>4. TdF Scrutiny Review Draft Final Report</li> <li>6. Draft Workplan &amp; Discussion re potential scrutiny topics for 2017/18</li> </ol>
Wed 19 Sept 2017 @ 5:30pm	<ol style="list-style-type: none"> <li>1. First Quarter Finance &amp; Performance Monitoring Report (Richard Hartle)</li> <li>2. Update on York Trial of 30 Hours Free Childcare for Working Families (Barbara Mands/Nicola Sawyer)</li> <li>3. CYC Bi-annual progress report on Safeguarding &amp; Looked After Children (Eoin Rush)</li> <li>4. Learning Services Year End Update (Alistair Gourlay)</li> <li>5. Presentation on the Vision for the City’s Library Service (Charlie Croft)</li> <li>6. Implementation Update on Previously Completed Ward Funding &amp; Play Scrutiny Reviews (Mary Bailey)</li> <li>7. Workplan 2017/18</li> </ol>
Wed 14 Nov 2017 @ 5:30pm	<ol style="list-style-type: none"> <li>1. Explore York Libraries &amp; Archives Mutual Ltd SLA Bi-Annual Update (Fiona Williams)</li> <li>2. Make it York Bi-annual Update with attendance of Managing Director (Steve Brown)</li> <li>3. Update On Early Help Strategy, Local Area Teams &amp; 30 Clarence Street (Niall McVicar)</li> <li>4. School Improvement and Ofsted Update on Schools Performance (Maxine Squire)</li> <li>5. Update on Academisation, Place Planning &amp; Additional School Places Required (Maxine Squire)</li> <li>6. Update on York Museum Trust Custodianship Arrangements (Charlie Croft)</li> <li>7. Workplan 2017/18</li> </ol>

<p>Wed 10 January 2018 @ 5:30pm</p>	<ol style="list-style-type: none"> <li>1. York Museums Trust – Partnership Delivery Plan Bi-annual Update (Reyahn King)</li> <li>2. Second Quarter Finance &amp; Performance Monitoring Report (Richard Hartle)</li> <li>3. Update on School Meals Take-up (Mark Ellis)</li> <li>4. CYC Bi-annual progress report on Safeguarding &amp; Looked After Children (Eoin Rush)</li> <li>5. Community Asset Strategy 2018 Consultation (Charlie Croft)</li> <li>6. Workplan 2017/18</li> </ol>
<p>Wed 21 March 2018 @ 5.30pm</p>	<ol style="list-style-type: none"> <li>1. Attendance of Chair of York@Large (Chris Bailey)</li> <li>2. Third Quarter Finance &amp; Performance Monitoring Report (Richard Hartle)</li> <li>3. York Safeguarding Board Bi-annual Update (Will Boardman)</li> <li>4. SACRE (Standing Advisory Committee on RE) Annual Report &amp; Review of York Schools' Agreed Syllabus (Mike Jory &amp; Shabana Jabbar-Chair of SACRE)</li> <li>5. Learning Services Biannual Update &amp; Draft Self-Assessment Report (Alistair Gourlay)</li> <li>6. Workplan 2017/18</li> </ol>
<p>Wed 16 May 2018 @ 5:30pm</p>	<ol style="list-style-type: none"> <li>1. Attendance of Chair of Learning City (Alison Birkenshaw)</li> <li>2. York Theatre Royal Bi-annual Performance Update (Liz Wilson)</li> <li>3. Explore York Libraries &amp; Archives Mutual Ltd SLA Bi-Annual Update (Fiona Williams)</li> <li>4. Learning Services Bi-annual Performance Update (Alistair Gourlay)</li> <li>5. Make it York Annual Report</li> </ol>

Possible areas for review:

School Attendance – Behavioural Attendance Partnership / Penalty Notices etc